

BOARD MEETING NOTICE AND AGENDA

CULVER CITY UNIFIED SCHOOL DISTRICT Regular Meeting of the Board of Education to "Conduct the District's Business in Public" CLOSED SESSION – 5:45 p.m. OPEN SESSION – 7:00 p.m.

City Hall, Mike Balkman Chambers
9770 Culver Boulevard, Culver City, CA 90232

January 24, 2012

Persons in the audience during the meeting of the Board of Education are asked not to talk during presentations or the meeting. If conversation with another person needs to take place, please do so outside the Board Room so as not to disrupt others or the meeting. *Please make sure your cell phone is turned off or silenced at this time.*

PRESENTATIONS AND PUBLIC COMMENTS

Persons wishing to address the Board on any item on the agenda will be granted three (3) minutes at the time the item appears on the agenda. In the case of a non-agenda item, persons are invited to comment under "Public Recognition." In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Prior to addressing the Board, please complete a card (located on the table at the rear entrance) and give the card to the Superintendent's Executive Assistant. Persons addressing the Board are asked to do so from the podium. Please state your name, address, and organization before making your presentation.

1. CALL TO ORDER

The meeting was called to order by _____, at _____ p.m.

Roll Call – Board of Trustees

Karlo Silbiger, President
Katherine Paspalis, Esq. Vice President
Patricia Siever, Professor, Clerk
Laura Chardiet, Member
Nancy Goldberg, Member

2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

3. RECESS TO CLOSED SESSION

- 3.1 Conference with Legal Counsel – Anticipated Litigation (Significant exposure to litigation pursuant to subdivision (b)(1) and (b)(3)(C) of GC §54956.9)
(1 Potential Case)
- 3.2 Stipulated Expulsion of Pupil Services Case #05-11-12
- 3.3 Public Employee Discipline/Dismissal/Release (Pursuant to GC §54947)

- 3.4 Public Appointment/Employment (Pursuant to GC §54947)
Certificated Personnel Services Report No. 10
Classified Personnel Services Report No. 10
- 3.6 Conference with Labor Negotiator (Pursuant to GC §54957.6)
Agency Designated Representatives: Leslie Lockhart, Director of Human Resources; Ali Delawalla, Assistant Superintendent Business Services
Employee Organizations: Culver City Federation of Teachers (CCFT) and Association of Classified Employees (ACE)

4. **ADJOURNMENT OF CLOSED SESSION**

5. **REGULAR MEETING – 7:00 p.m.**

- 5.1 Roll Call – Board of Trustees
Karlo Silbiger, President
Katherine Paspalis, Esq., Vice President
Patricia Siever, Professor, Clerk
Laura Chardiet, Member
Nancy Goldberg, Member

5.2 Flag Salute

6. **PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN BY THE BOARD IN CLOSED SESSION**

7. **PUBLIC HEARING**

- 7.1 2010-11 California High School Exit Examination Apportionment Information Report 60 Day General Waiver Request
- 7.2 2010-11 California English Language Development Test Apportionment Information Report 60 Day General Waiver Request
- 7.3 Culver City Federation of Teachers (CCFT) Initial Collective Bargaining Proposal to the Culver City Unified School District (CCUSD) for the 2011-2012 School Year
- 7.4 Association of Classified Employees (ACE) Initial Collective Bargaining Proposal to the Culver City Unified School District (CCUSD) for the 2011/2012 School Year

8. **ADOPTION OF AGENDA**

Recommendation is made that the agenda be adopted as submitted.

Motion by _____ Seconded by _____

Vote _____

9. **CONSENT AGENDA**

All matters listed under the Consent Agenda are those on which the Board has previously deliberated or that can be classified as routine items of business. An Administrative Recommendation on each item is contained in the agenda supplements. There will be no separate discussions of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent Items.

- 9.1 Approval is Recommended for the Minutes of Regular Meeting – December 13, 2011
- 9.2 Approval is Recommended for Purchase Orders and Warrants
- 9.3 Approval is Recommended for Acceptance of Gifts - Donations
- 9.4 Approval is Recommended for the Certificated Personnel Reports No. 10
- 9.5 Approval is Recommended for the Classified Personnel Reports No. 10
- 9.6 Approval is Recommended for CCHS Lacrosse Team Trip to Northern California, March 22-24, 2012
- 9.7 Approval is Recommended for the Williams/Valenzuela/CAHSEE Lawsuit
Settlement Quarterly Report on Williams Uniform Complaints
- 9.8 Approval is Recommended for the 2010-11 California High School Exit Examination Apportionment Information Report 60 Day General Waiver Request
- 9.9 Approval is Recommended for the 2010-11 California English Language Development Test Apportionment Information Report 60 Day General Waiver Request
- 9.10 Acceptance of Compensation Report of the Members of the Board of Education
- 9.11 Approval is Recommended for the Student Teacher Agreement Between the Culver City Unified School District and University of Southern California

10. **AWARDS, RECOGNITIONS AND PRESENTATIONS**

- 10.1 American Citizenship Awards
- 10.2 Spotlight on Education – La Ballona Elementary School and Culver Park High School/Independent Study

11. **PUBLIC RECOGNITION**

Public recognition is the time when members of the audience may address the Board on matters not listed on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Board members will be allotted fifteen (15) minutes to comment during this portion of the agenda. The Board of Trustees may reduce the time limit(s) if there are a large number of individuals desiring to address the Board.

- 11.1 Superintendent's Report
- 11.2 Assistant Superintendents' Reports
- 11.3 Student Representatives' Reports

- 11.4 Members of the Audience
- 11.5 Members of the Board of Education

12. INFORMATION ITEMS

Information items are generally included on the agenda for two reasons: to solicit reactions from the Board and the public on matters which may require Board action at a later date; and to provide information on a wide range of matters of interest to the Board and public. Comments by the public shall be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

- 12.1 2010-2011 Independent Audit Report
- 12.2 CCUSD Litigation Against Students in the District
- 12.3 Special Education Update
- 12.4 First Reading of Revised Administrative Regulation/Board Policy 5116.1, Students – Intradistrict Open Enrollment
- 12.5 Official Election Results

13. RECESS (10 Minutes)

14. ACTION ITEMS

This is the time of the meeting when members of the audience may address the Board on matters that are on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. Routine Board procedure on action items includes: receiving additional background information or analysis from staff; receiving comments from members of the audience; receiving additional information from the Superintendent or other resource personnel; introducing a motion on the item; taking action on the agenda item. Comments by the public will be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

14.1 Superintendent's Items

- 14.1a Fourth Reading and Approval of Board Bylaw 9323, Meeting Conduct

Motion by _____ Seconded by _____ Vote _____

14.2 Education Services Items

- 14.2a Approval is Recommended for the Stipulated Expulsion of Pupil Services Case #05-11-12

Motion by _____ Seconded by _____ Vote _____

- 14.2b Second Reading and Approval of Administrative Regulation 6154, Instruction – Homework/Makeup Work

Motion by _____ Seconded by _____ Vote _____

14.3 Business Items

14.3a Approval is Recommended for an Increase in Mileage Reimbursement Amount for School Business Travel

Motion by _____ Seconded by _____ Vote _____

14.3b Approval is Recommended for the Authorization to Transfer Funds from the General Fund into the Deferred Maintenance, Adult School and Redevelopment Funds

Motion by _____ Seconded by _____ Vote _____

14.4 Personnel Items - None

15. BOARD BUSINESS

- 15.1 Recommendations for the Board Regarding Capital Improvement Projects
- 15.2 Board Goals and Objectives Update

16. ADJOURNMENT

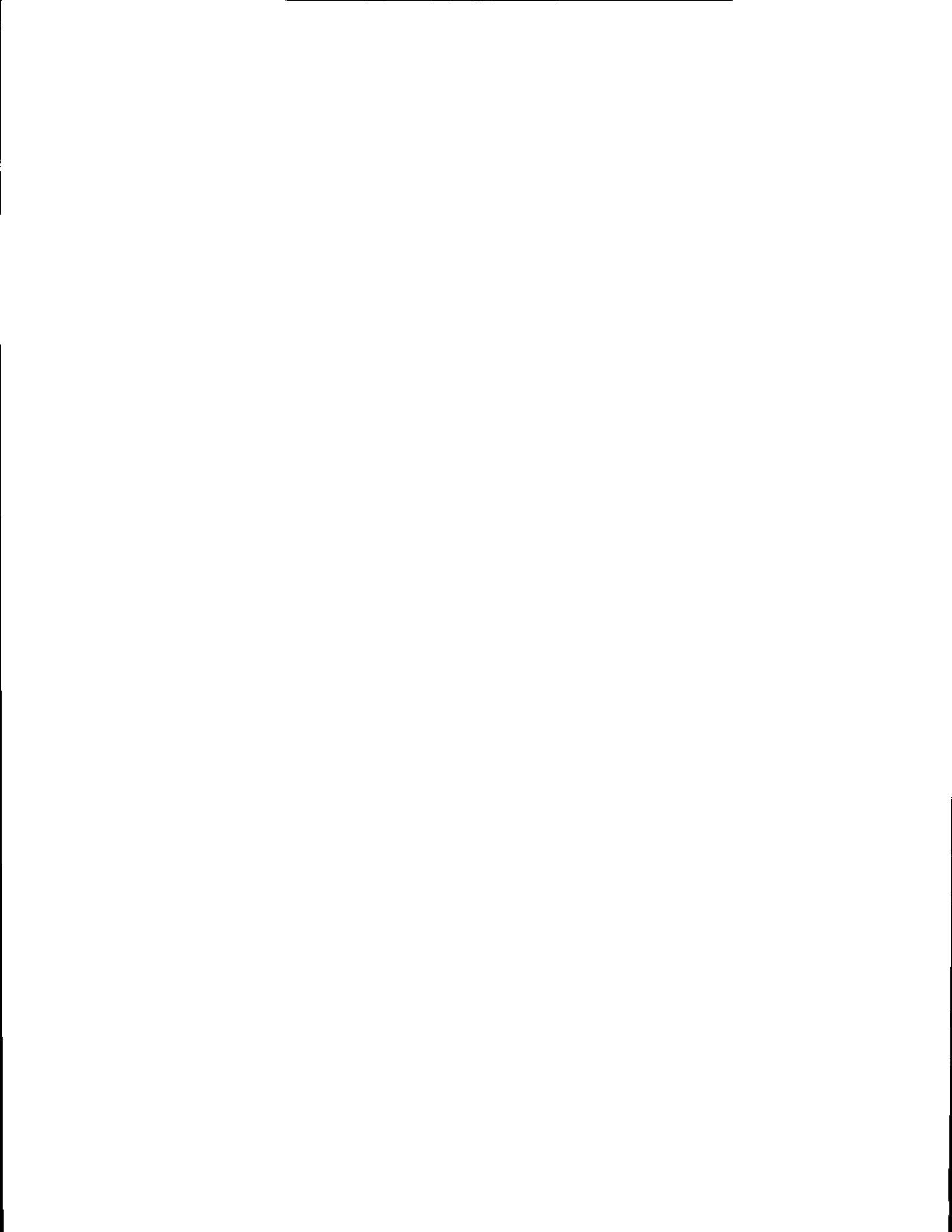
Motion by _____ Seconded by _____ Vote _____

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY. Any individual with a disability who requires reasonable accommodation to participate in a board meeting, may request assistance by contacting the Superintendent's Office at 4034 Irving Place, Culver City, CA 90232. Phone Number: (310)842-4220 Fax Number: (310)842-4205

FUTURE MEETINGS

February 14 – 7:00 p.m. – Regular Public Meeting, (6:00 p.m. Closed Session), District Office, 4034 Irving Place
February 28 – 7:00 p.m. – Regular Public Meeting, (6:00 p.m. Closed Session), City Hall (Chambers), 9770 Culver Blvd.

NOTE: The CCUSD TIP Hotline is (310) 535-2590. Culver City Unified School District meetings are regularly scheduled for the second and fourth Tuesdays of every month. Public records related to the public session agenda, that are distributed to the Governing Board less than 72 hours before a regular meeting, may be inspected by the public at the District Office, 4034 Irving Place in Culver City during regular business hours (8:00 a.m. to 4:30 p.m.) A complete agenda is available for review in each school office and also available for pickup at the District Office. Visit the Culver City Unified School District Website at www.ccusd.org. Each school office has a suggestion box. We look forward to receiving your comments and suggestions.



BOARD REPORT

1/24/12

7.1

7.1 **2010-11 California High School Exit Examination Apportionment Information Report 60 Day General Waiver Request**

The Board of Education will receive public input regarding the 2010-11 California High School Exit Examination (CAHSEE) Apportionment Information Report 60 Day General Waiver Request.

To receive apportionment funds, the District must verify the accuracy of the CAHSEE Apportionment Information Report. CCUSD is requesting a 60 day waiver of the December 31, 2011 deadline. School Site Councils and Bargaining Units are in support of and have approved this application for the 60 day waiver.

BOARD REPORT

1/24/12

7.2

7.2 **2010-11 California English Language Development Test Apportionment Information Report 60 Day General Waiver Request**

The Board of Education will receive public input regarding the 2010-11 California English Language Development Test (CELDT) Apportionment Information Report 60 Day General Waiver Request.

To receive apportionment funds, the District must verify the accuracy of the CELDT Apportionment Information Report. CCUSD is requesting a 60 day waiver of the December 31, 2011 deadline. School Site Councils and Bargaining Units are in support of and have approved this application for the 60 day waiver.

BOARD REPORT

7.3 Culver City Federation of Teachers (CCFT) Initial Collective Bargaining Proposal to the Culver City Unified School District (CCUSD) for the 2011-2012 School Year

The Initial Collective Bargaining Proposal from the Culver City Federation of Teachers (CCFT) 2011-2012 school year has been presented to the Culver City Unified School District (CCUSD). Pursuant to Government Code §3547, this proposal is presented for the purpose of public discussion and comment.



**Culver City
Federation of Teachers**
AMERICAN FEDERATION OF TEACHERS, AFL-CIO

Leslie Lockhart
Director, Human Resources: CCUSD
4034 Irving Place
Culver City, CA 90232

Dear Leslie,

Prior to developing our opening bargaining proposal, we survey our members. This proposal, for 2011-2012, reflects their concerns. While each of these items is important to us, more teachers than ever before have asked us to establish reasonable class size limits and add them to our collective bargaining agreement. Teachers hate anything that gets in the way of student achievement. We're concerned that larger classes do just that.

Also, teachers have asked me to remind you that we've taken unpaid furlough days for each of the last two years. We're expecting that CCUSD will have found ways to address budget issues while maintaining the integrity of a full school year.

Article 32: Wages

- The five-year waiting period to qualify for K-12 longevity steps shall be eliminated.
- One new longevity step shall be added to the K-12 and OCD salary schedules.
- Longevity steps shall be developed for Adult School teachers
- The stipend schedule shall be revised and updated to include extra-duty assignments at elementary sites.
- One new stipend, at 20% of full-time pay, shall be established for elementary combination classes.
- An across-the-board salary increase shall be funded if CCUSD's ending balance exceeds the mandated 3% reserve.

Article 31: Health and Welfare

- Annual premium increases shall be divided equally between CCUSD and bargaining unit members.
- The annual maximum dental benefit shall be increased from \$1,500 to \$2,500.
- Cash in lieu of medical insurance shall be increased from \$3,000 to \$4,000.
- Sick leave balances shall be posted on the Subfinder site.

Article 26: Class Size

- The current calculation of class size limits by departmental and grade level averages shall be replaced by "semi absolute" maximums for individual classrooms.
- State caseload maximums for specialists and special education teachers shall be added to the collective bargaining agreement to facilitate in-house dispute resolution.
- Caseload maximums shall be established for specialists serving at multiple sites and for school nurses.

Article 25: Hours of Work

- Additional preparation time shall be established for all elementary classroom teachers.
- Additional preparation time shall be established for special education teachers at elementary sites.
- District-called meetings shall be held on minimum days and shall be limited to 3 meetings per month.

Finally, we're hoping to discuss with CCUSD the current reimbursement structure regarding release time for union business.

Sincerely,

David Mielke, President 12/8/11

BOARD REPORT

7.4 Association of Classified Employees (ACE) Initial Collective Bargaining Proposal to the Culver City Unified School District (CCUSD) for the 2011-2012 School Year

The Initial Collective Bargaining Proposal from the Association of Classified Employees (ACE) 2011-2012 school year has been presented to the Culver City Unified School District (CCUSD). Pursuant to Government Code §3547, this proposal is presented for the purpose of public discussion and comment.

Association of Classified Employees—Culver City

11220 Patom Drive, Culver City, CA 90230

To: Leslie Lockhart, Director of Human Resources
Culver City Unified School District

From: Debbie Hamme, President
Association of Classified Employees—Culver City/CTA

CC: A.C.E. Executive Board/A.C.E. Negotiation Team
Penny Upton, CTA Regional UniServ Director

Date: December 20, 2011

RE: 2011/2012 Contract Negotiation for the Association of Classified Employees—Culver City/CTA

RECEIVED

DEC 21 2011

**HUMAN RESOURCES
C.C.U.S.D.**

This proposal is submitted for purposes of informing the public pursuant to Government Code Section 3547. The Association of Classified Employees—Culver City/CTA requests that the Culver City Unified School District Board present this proposal at the next regularly scheduled School Board meeting.

The Association proposes to negotiate the following articles for the 2011/2012 A.C.E. contract. Please note that Articles 12 and 16 are carry-overs from the 2010/2011 negotiations and have been carried forward into this year's negotiations by agreement between A.C.E. and the district bargaining teams.

Article 4 – ACE Rights

Article 12 – Transfers Section C

Article 15 – Holidays

Article 16 – Vacations

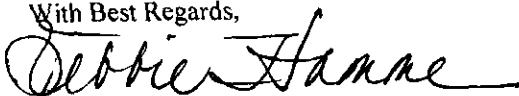
Section C Vacation Accumulation

Section D Vacation Carry-Over

Article 31 – Health and Welfare

Article 32 – Wages

With Best Regards,



Debbie Hamme

President

Association of Classified Employees—Culver City

**CULVER CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
UNADOPTED MINUTES**

Meeting:	<u>Regular Meeting</u>	Date:	<u>December 13, 2011</u>
Place:	<u>Linwood E. Howe Elementary (Cafetorium) 4100 Irving Place Culver City 90232</u>	Time:	<u>5:30 p.m. – Public Meeting 5:31 p.m. – Closed Session 6:00 p.m. – Public Meeting</u>

Board Members Present

**Karlo Silbiger, Vice President
Katherine Paspalis, Esq., Clerk
Patricia Siever, Professor, Member**

Staff Members Present

**Patricia W. Jaffe, Superintendent
Ali Delawalla
Eileen Carroll**

Call to Order

Board Vice President Mr. Silbiger called the meeting of the Culver City Unified School District Board of Education to order at 5:30 p.m. The Board adjourned to Closed Session at 5:31 p.m. and reconvened the public meeting at 6:06 p.m. with three Board members in attendance. Mr. Zeidman and Mr. Gourley were not in attendance. Students Cole and Isabella Chardiet led the Pledge of Allegiance.

Report from Closed Session

Mr. Silbiger reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced that no reportable actions were taken.

8. Adoption of Agenda

Mr. Silbiger amended the agenda by pulling item 14.4b. He suggested moving items 15.1 and 15.2 to immediately follow the Consent Items. Mr. Silbiger also suggested moving item 14.3a to follow item 12.1. It was moved by Ms. Siever and seconded by Ms. Paspalis that the Board adopt the December 13, 2011 agenda as amended. The motion was approved with a vote of 3 – Ayes and 0 – Nays.

9. Consent Agenda

Mr. Silbiger called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any item. Ms. Siever requested that items 9.2, 9.4, 9.5, and 9.7 be withdrawn. It was moved by Ms. Paspalis and seconded by Ms. Siever to approve Consent Agenda Items 9.1, 9.3, 9.6, 9.8 – 9.10 as presented. The motion was unanimously approved.

- 9.1 Minutes of Regular Meeting – November 22, 2011
- 9.3 Acceptance of Gifts – Donations
- 9.6 Acceptance of Enrollment Report
- 9.8 Rotary Youth Leadership Assembly Overnight Field Trip for CCHS Students in Lake Arrowhead, California, April 27-29, 2012
- 9.9 Local Educational Agency Plan Addendum under the No Child Left Behind Act of 2001
- 9.10 Single Plans for Student Achievement for Culver City High School, Culver Park High School, Culver City Middle School, El Marino Elementary School, El Rincon Elementary School, Farragut Elementary School, La Ballona Elementary School and Linwood E. Howe Elementary School

9.2 Approval is Recommended for Purchase Orders

Ms. Siever withdrew this item to state her concerns about the amount of money being spent in items on pages three and five. Mr. Delawalla stated that the items she was inquiring about were open Purchase Orders that covered the entire year. Mrs. Jaffe confirmed that the SELPA districts are already looking into how costs can be saved.

9.4 Approval is Recommended for the Certificated Personnel Reports No. 9

Ms. Siever withdrew this item to address her concerns about the costs of extra assignments. She would like to know how much the District spends in extra assignments per year. She stated that possibly the District would need to hire someone for the year to assist in covering some of these assignments.

9.5 Approval is Recommended for the Classified Personnel Reports No. 9

Ms. Siever withdrew this item to ask about the Instructional Assistants positions and why they are needed at the District Office. Mrs. Jaffe explained that substitutes are assigned to the District Office and then they can go any school site. Ms. Siever asked about item 1e and if the student helpers were working outside of the District. Mrs. Jaffe stated that these are special education students that are in the Workability Program. Ms. Siever inquired how money from the resignations goes back into the General Fund. Mr. Delawalla will get the information to her at a later date.

It was moved by Ms. Siever and seconded by Ms. Paspalis to approve items 9.2, 9.4, 9.5, and 9.7 as presented. The motion was approved with a vote of 3 – Ayes and 0 – Nays.

15. Board Business**15.1 Oath of Office for Incoming Board Members**

Mr. Silbiger turned the meeting over to Mrs. Jaffe to conduct the Oaths of Office. Mrs. Jaffe introduced the two new Board members, Nancy Goldberg and Laura Chardiet, and led them through the Oath of Office. The new Board members then joined the rest of the Board at the dioc.

15.2 Annual Governing Board Organization Meeting – (Pursuant to Ed. Code 35143)

Mrs. Jaffe opened the nominations for President. Ms. Siever nominated Mr. Silbiger for President. The nomination was seconded by Ms. Goldberg. With no further nominations the Board voted unanimously for Mr. Silbiger to serve as President. Mr. Silbiger thanked the Board for electing him as President. Mr. Silbiger called for nominations for Vice President. It was moved by Ms. Siever and seconded by Ms. Chardiet to nominate Ms. Paspalis. With no further nominations the Board voted unanimously for Ms. Paspalis to serve as Vice President. It was moved by Ms. Paspalis and seconded by Ms. Goldberg to nominate Ms. Siever as Clerk. There being no additional nominations the Board unanimously voted for Ms. Siever to serve as Clerk. It was moved by Ms. Paspalis and seconded by Ms. Chardiet to nominate Ms. Siever as the Voting Representative to the Los Angeles County School Trustees Association (LACSTA) and Representative to Elect Members to the County Committee on School District Organization. There being no additional nominations the Board voted unanimously to elect Ms. Siever as the Voting Representative to LACSTA and Representative to Elect Members to the County Committee on School District Organization. Mr. Silbiger appointed Ms. Paspalis as Parliamentarian.

Volunteering to serve as the Representative to the Board of Education/City Council Liaison Committee were Ms. Paspalis, Ms. Siever, and Ms. Goldberg as the alternate. Volunteering to serve as the Representative to the Youth Health Center Committee was Ms. Goldberg. Volunteering to serve as the Representative to the District Community Arts Committee was Ms. Chardiet. Volunteering to serve as Representative to the Fineshriber Foundation were Ms. Paspalis, with Ms. Goldberg serving as an alternate. It was moved by Ms. Siever and seconded by Ms. Paspalis for the Board to approve all appointments. The motion was unanimously approved.

10. Awards, Recognitions and Presentations**10.1 American Citizenship Awards**

Mrs. Jaffe and the Assistant Superintendents read the names and accomplishments of each school's recipients of the American Citizenship Award for the month of December. The recipients were Rebecca Netzel from El Marino School; Malik Wilson from El Rincon Elementary; Sumaiya Manjra from La Ballona School; Isabelle Kessner from Linwood E. Howe School; Salman Abbas from Farragut School; Dylan Blaisdell from Culver City Middle School; Brian Jimenez from Culver Park High School; and Sierra Marshall from Culver City High School. Board members presented each recipient with a pin and certificate; and thanked the students and their families for attending the meeting.

11. Public Recognition**11.1. Superintendent's Report**

Mrs. Jaffe congratulated Ms. Chardiet and Ms. Goldberg on their newly elected positions as Board members. Mrs. Jaffe thanked the current Board for all of their hard work over the past two years. She then extended congratulations to the Centaur Football Team and spoke about their great accomplishments over the season. The team had a great send off from the middle school and high school students and staff as they boarded the bus to head to the CIF semi-finals. Mrs. Jaffe stated that she was so proud of the students, teachers, support staff and the community on how they came together in support of the team.

11.2 Assistant Superintendents' Reports

Ms. Carroll congratulated and welcomed Ms. Goldberg and Ms. Chardiet. She reported that the first DLAC meeting was this week and stated some of the topics that were covered. Ms. Carroll also reported that today there were groups of students at the high school and middle school that were trained in an anti-bullying program regarding cyber bullying. The student will now be training other students at their schools.

Mr. Delawalla welcomed the new Board members. He stated that he had planned on introducing Sean Kearney as the new Director of Fiscal Services, but unfortunately Mr. Kearney is out ill. Mr. Delawalla went on to provide a brief biography on Mr. Kearney.

11.3 Student Representatives' Reports**Middle School Student Representative**

Kaelyn Gsellman, Culver City Middle School Student Representative, reported on activities at Culver City Middle School, including the Winter Wonderland Dance update and the Winter O'Grams; Santa Claus coming to the middle school; and the Cheer Squad's win in competition.

Culver Park Student Representative

Jessica Delgado, Culver Park High School Student Representative, reported on activities at Culver Park High School, including the students presenting their designs for their school sweatshirts; the service projects taking place at the school such as Toys for Tots and Helping Hands.

Culver City High School Student Representative/Student Board Member

Eliud Evans, Student Board Member, reported on activities at Culver City High School, including the Snow Ball Dance; the upcoming ASB fundraisers; an upcoming drive-in movie presentation; and AVPA's assembly which he thought was great. Mr. Evans also provided a sports update, and congratulated the football team on an excellent season.

11.4 Members of the Audience

Members of the audience spoke about:

- Neil Rubenstein stated that he brought a Culver City News where Ms. Chardiet stated that she has found three people to write grants for the District. He asked if a Board member is not sworn in yet can they take action and act on behalf of the Board. Ms. Paspalis explained that Ms. Chardiet was acting in her capacity as a member of PTA Council.
- Marci Shulman welcomed the new Board members. She thanked Mr. Zeidman and Mr. Gourley for all of their hard work. Ms. Shulman spoke about the Education Foundation's All for One campaign which raised \$80,000. Leslie Adler, the Education Foundation's Executive Director, spoke about the money from the All for One campaign and what it will go towards. She stated that their website was being updated and the continued plans to grow the campaign.
- David Mielke welcomed Ms. Goldberg and Ms. Chardiet. He congratulated Mr. Silbiger on his new appointment as President, and to the football team for a great season. Mr. Mielke provided a union update and stated that CCFT's proposal went to the District last week. He stated that teachers have expressed their concern about class size. CCFT will need a proposal from the Board soon. The union hopes they will be at the table on January 11th, and they hope that there will be a more collaborative tone to the negotiations.

- Todd Johnson extended congratulations to the Board and provided an update on the Environmental Sustainability Committee's discussions. He stated that Linwood Howe Elementary is the least cost effective school in the District.
- Pamela Greenstein welcomed Ms. Goldberg and Ms. Chardiet to the Board.

11.5 Members of the Board

Board Members spoke about:

- Ms. Goldberg asked for an update on the solar project. Mr. Delawalla stated that he has submitted for CSI application and at this time staff is looking at different projects. Ms. Goldberg also wanted to confirm that the Environmental Sustainability Committee would be involved.
- Ms. Chardiet stated she was happy that the Green 5 project was moving forward. She thanked her family, friends, and the community for attending the meeting and giving her their support.
- Ms. Siever welcomed the new Board members. She stated that Mr. Zeidman previously stated that he would donate his salary to the All For One campaign. Instead of donating her salary she stated that she wrote a check to the Education Foundation for \$2,600. Ms. Siever asked Mrs. Jaffe to write-up the Board's goals and objectives. She thanked everyone for coming out and wished everyone a Merry Christmas.
- Ms. Paspalis welcomed the new Board members. She heard the AVPA singers at the tree lighting and they did a great job. Ms. Paspalis reported that she went to the semi-final football game and it was fabulous. She attended the PTA Holiday Luncheon which was a success, and also read stories to students at La Ballona Elementary. Ms. Paspalis stated that she has discussed the communication/transparency issue with Mrs. Jaffe that she keeps hearing about. They have decided that after the Board meetings there will be updates on Culver Currents. She congratulated Coach Wright and the individual players on the football team. Ms. Paspalis spoke of her disappointment with an article in Culver City News where they did not state anything about what the District is doing for the environment and "going green."
- Mr. Silbiger thanked all the community members who attended the meeting. Mr. Silbiger also thanked members of the Education Advisory Committee which included John Barton, Nancy Goldberg, Jim Province, Gary Silbiger and others who helped him. He spoke about his intentions as the new Board President. In January the Board will set new goals and objectives. He spoke about a few of the ideas he would like to work towards which included creating a new budget process and looking at the way schools are functioning.

Mayor O'Leary came to the podium and congratulated Mr. Silbiger on his appointment as president. He also congratulated Ms. Goldberg and Ms. Chardiet, and looks forward to working with the District.

12. Information Items

12.1 Presentation of the First Interim Report for 2011-12

Mr. Delawalla presented the First Interim Report to the Board. Dr. Luther Henderson commented on his observation that there was not a lot of "wobble room" in the unrestricted funds for salaries. He also took notice that the retiree lifetime benefits are being paid out of the general fund. He stated that retirees in June will be paid out of the general fund. Mr. Delawalla stated that there funds in 2003, and there was an opportunity for the Board to decide. He stated that we currently on a "pay as you go." Peggy Upton stated that new information had just come in from the State and that revenues came in at \$2.2 billion under. She stated that trigger one would be totally implemented and trigger 2 would be partially implemented. Ms. Upton also stated that there would be a Home-to-School funding cut. Amanda Copeland announced that there was a new community group named Culver City Citizens for an Ethical School Board. They had extended invitations to the Board to attend their meeting and only two Board members responded. Mr. Delawalla responded to additional questions from the Board. Mr. Silbiger thanked Mr. Delawalla for his presentation, and commented that with all of the cuts coming from the State it is amazing that the District will not have to do mid-year cuts.

14. Action Items**14.3 Business Items****14.3a Approval is Recommended for the Certification of the First Interim Report for 2011-12**

It was moved by Ms. Paspalis and seconded by Ms. Siever that the Board approve the Certification of the First Interim Report for 2011-12 as presented. The motion was unanimously approved.

13. Recess

The Board agreed to bypass a recess.

14. Action Items – (cont.)**14.1 Superintendent's Items - None****14.2 Education Services Items****14.2a Approval is Recommended for the Stipulated Expulsion of Pupil Services Case #04-11-12**

It was moved by Ms. Paspalis and seconded by Ms. Siever that the Board approve the Stipulated Expulsion of Pupil Services Case #04-11-12 as amended in Closed Session. The motion was approved with a vote of 3 – Ayes; 0 – Nays; and 2 – Abstentions.

14.3 Business Services Items – (cont)**14.3b Approval is Recommended for the Certification of Signatures**

It was moved by Ms. Paspalis and seconded by Ms. Chardiet that the Board approve the Certification of Signatures as presented. The motion was unanimously approved.

14.3c Approval is Recommended for the Extension of Joint Use Agreement between the City of Culver City and Culver City Unified School District

It was moved by Ms. Paspalis and seconded by Siever that the Board approve the Extension of Joint Use Agreement between the City of Culver City and Culver City Unified School District as presented. The motion was approved with a vote of 3 – Ayes; 0 – Nays; and 2 – Abstentions.

14.4 Personnel Items**14.4a Approval is Recommended for the 2012-2013 School Year Calendar**

David Mielke stated that the calendar is a mandatory subject of bargaining. He explained the process of making the decisions regarding the school year calendar dates, and stated the process has been a collaborative one. He stated everyone was surprised after the last meeting when it was derailed. Ms. Siever stated that she would be voting yes. Mr. Silbiger stated that at the last meeting it was the right decision at the wrong time. He will support the motion and he would like to move towards a start time that makes more sense. It was moved by Ms. Paspalis and seconded by Ms. Siever that the Board approve the 2012-2013 School Year Calendar as presented. The motion was approved with a vote of 3 – Ayes; 0 – Nays; and 2 – Abstentions.

14.4b Approval is Recommended for Resolution #7-2011/2012, Catastrophic Leave for Certificated Employee (High School Teacher)

This item was removed from the agenda.

Ms. Paspalis stated she was greatly concerned about two of the Board members meeting with someone that the District is in litigation with. She would like to direct Mrs. Jaffe to direct those members to bring a full report of what happened in that meeting so that it may be discussed at the next Closed Session.

Adjournment

There being no further business, it was moved by Ms. Paspalis, seconded by Ms. Siever and unanimously approved to adjourn the meeting. Board President Mr. Silbiger adjourned the meeting at 8:10 p.m. in memory of Bernice Chardiet.

Approved: _____
Board President

Superintendent

On: _____
Date

Secretary

9.2 PURCHASE ORDERS AND WARRANTS

The attached purchase order list and warrants report are submitted to the Board of Education for ratification. No other purchase orders have been issued other than those previously approved or included in the attached list.

The intent of this report is to provide the Board of Education and the community with more definitive information relative to purchasing and disbursement of monies by fund and account.

Purchase order grand total from December 3, 2011 through January 13, 2012 is \$325,660.02. Warrants issued for the period November 10, 2011 through January 12, 2012 total \$11,203,801.19. This includes \$2,602,978.00 in commercial warrants, and \$8,600,823.19 in payroll warrants.

BUDGET NUMBER LEGEND FOR FUNDS

- 01.0 general fund
- 01.7 tri-city selpa fund
- 11.0 adult education fund
- 12.0 child development fund
- 13.0 cafeteria fund
- 14.0 deferred maintenance fund
- 21.0 building fund
- 25.0 capital facilities fund
- 40.0 redevelopment
- 76.0 warrant pass-through fund
- 96.0 general fixed asset account

RECOMMENDED MOTION: That purchase orders from December 3, 2011 through January 13, 2012 in the amount of \$325,660.02 and warrants for November 10, 2011 through January 12, 2012 in the amount of \$11,203,801.19 be ratified by the Board of Education.

Moved by:

Seconded by:

Vote:

Board List Purchase Order Report
 CULVER CITY UNIFIED SD

PO Date	PO #	Stat	Ord#	Change	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch.Lo	Distrib Amount	PO Amt
12/19/11	0000005787	X	1	12/20/2011	D & D SECURITY RESOURCES, INC.	OFFICE SUPPLIES	Technology	01.0	00000.0	00000	77000	4350	0005020	254.60	254.60
12/19/2011															
					D & D SECURITY RESOURCES, INC.										
01/13/2012	120112	A		01/13/2012	THE MEMORY PROJECT	CONTRACTED SERVICES	Culver City High School	01.0	90127.0	11100	10000	5810	4010000	750.00	750.00
01/12/2012	120113	A		01/12/2012	D & D SECURITY RESOURCES, INC.	INSTRUCTIONAL SUPPLIES	Culver City High School	01.0	90127.0	11100	10000	4310	4010000	47.39	47.39
01/12/2012	120113A	A		01/13/2012	TROXELL COMMUNICATIONS	AUDIOVISUAL SUPP/EQUIP	Culver City High School	01.0	90127.0	11100	10000	4210	4010000	567.68	567.68
12/22/11	1208ABST	A		12/22/2011	TROXELL COMMUNICATIONS	AUDIOVISUAL SUPP/EQUIP	La Ballona Elementary	01.0	90127.0	11100	10000	4410	2060000	1,903.13	1,903.13
12/22/2011	1208FAST	A		12/22/2011	TROXELL COMMUNICATIONS	AUDIOVISUAL SUPP/EQUIP	Farragut Elementary	01.0	90127.0	11100	10000	4410	2050000	1,903.13	1,903.13
12/22/11	1208GHST	A		12/22/2011	TROXELL COMMUNICATIONS	AUDIOVISUAL SUPP/EQUIP	Linwood Howe Elementary	01.0	90127.0	11100	10000	4410	2020000	1,903.13	1,903.13
12/22/11	1208IPST	A		12/22/2011	TROXELL COMMUNICATIONS	AUDIOVISUAL SUPP/EQUIP	La Ballona Elementary	01.0	90127.0	11100	10000	4410	2060000	1,903.13	1,903.13
12/22/11	1208JGST	A		12/22/2011	TROXELL COMMUNICATIONS	AUDIOVISUAL SUPP/EQUIP	El Rincon Elementary	01.0	90127.0	11100	10000	4410	2040000	1,903.13	1,903.13
12/21/11	1208LHST	A	2	12/23/2011	TROXELL COMMUNICATIONS	AUDIOVISUAL SUPP/EQUIP	Linwood Howe Elementary	01.0	90127.0	11100	10000	4410	2020000	1,903.13	1,903.13

Board List Purchase Order Report

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Purchase Orders/Buyouts To The Board for Ratification From : 12/3/2011 To 1/13/2012
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

Change

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch.Lo	Distrib Amount	PO Amt
12/22/11	1208SSST	A		12/22/2011	TROXELL COMMUNICATIONS	AUDIOVISUAL SUPP/EQUIP 12/22/2011	Ei Rincon Elementary 1208SSST	01.0	90127.0	11100	10000	4410	2040000	1,903.13	1,903.13
						TROXELL COMMUNICATIONS									
12/21/11	1214GPWF	A		12/21/2011	ENVIROSCOPE	CONTRACTED SERVICES 12/21/2011	La Ballona Elementary 1214GPWF	01.0	90127.0	11100	10000	5810	2060000	4,800.00	4,800.00
						ENVIROSCOPE									
12/07/11	57619	A		12/07/2011	F.A.C.T.	NONPUBLIC SCHOOLS SERVICE 12/07/2011	Special Education 57619	01.0	65000.0	57500	11800	5880	0004040	36,808.20	36,808.20
						F.A.C.T.									
12/07/11	57620	A		12/07/2011	PACIFIC CHILD AND FAMILY	NONPUBLIC SCHOOLS SERVICE 12/07/2011	Special Education 57620	01.0	65000.0	57500	11800	5880	0004040	52,767.00	52,767.00
						PACIFIC CHILD AND FAMILY ASSOCIATES, LLC									
12/05/11	57720M	C		12/05/2011	LOS ANGELES COUNTY FIRE DEPT.	CONTRACTED SERVICES 12/05/2011	Maintenance 57720M	01.0	81500.0	00000	81100	5810	0005040	1,479.05	1,479.05
						LOS ANGELES COUNTY FIRE DEPT.									
12/08/11	57722M	A	1	12/09/2011	GREEN JEWELL	OFFICE SUPPLIES 12/08/2011	Custodians 57722M	01.0	00000.0	00000	82000	4350	0005042	1,736.52	1,736.52
						GREEN JEWELL									
12/08/11	57723M	A		12/08/2011	AZTEC SERVICE COMPANY	OFFICE SUPPLIES 12/08/2011	Custodians 57723M	01.0	00000.0	00000	82000	4350	0005042	397.47	397.47
						AZTEC SERVICE COMPANY									
12/20/11	57724M	A		12/20/2011	TOWN RIDE, INC.	TRANSPORTATION SUPP/EQUIP/SERV 12/20/2011	Operations 57724M	01.0	00000.0	00000	36000	5871	0005041	500.00	500.00
						TOWN RIDE, INC.									
12/20/11	57725M	A		12/20/2011	BATTERY SYSTEMS OF LOS ANGELES	JANITORIAL SUPP/EQUIP 12/20/2011	Custodians 57725M	01.0	00000.0	00000	82000	4380	0005042	412.18	412.18
						BATTERY SYSTEMS OF LOS ANGELES									
12/16/11	57726M	A		12/16/2011	AMERICAN TIME & SIGNAL COMPANY	MAINTENANCE SUPP/EQUIP 12/16/2011	Maintenance 57726M	01.0	81500.0	00000	81100	4380	0005040	800.00	800.00
						AMERICAN TIME & SIGNAL COMPANY									

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Purchase Orders/Buyouts To The Board for Ratification From: 12/3/2011 To 1/13/2012
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Change

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch.Lo	Distrib Amount	PO Amt
12/16/11	57727M	A		12/16/2011	SIGLER WHOLESale DISTRIBUTORS	MAINTENANCE SUPP/EQUIP 12/16/2011	57727M	01.0	81500.0	00000	81100	4350	0005040	670.00	670.00
12/14/11	57728M	A		12/14/2011	ALLIED BUILDING PRODUCTS CORP.	MAINTENANCE SUPP/EQUIP 12/14/2011	57728M	01.0	81500.0	00000	81100	4380	0005040	500.00	500.00
12/22/11	57729M	A		12/22/2011	SANTA MONICA FENCE CO	REPAIRS - OTHER 12/22/2011	57729M	01.0	81500.0	00000	81100	5630	0005040	1,814.66	1,814.66
12/05/11	58144	C		12/05/2011	LACOE	MEMBERSHIPS		01.0	00000.0	11100	00000	5310	0004000	300.00	300.00
12/05/11	58156	A		12/05/2011	CASH & CARRY OFFICE PRODUCTS	INSTRUCTIONAL SUPPLIES 12/05/2011	58156	01.0	33100.0	57700	11100	4310	0004040	300.00	300.00
12/05/11	58158	A		12/05/2011	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL SUPPLIES 12/05/2011	58158	01.0	33100.0	57700	11100	4310	0004040	99.95	99.95
12/05/11	58159	A		12/05/2011	CDW-G	COMPUTER SUPP/EQUIP 12/05/2011	58159	01.0	33100.0	50010	27000	4410	0004040	207.17	207.17
12/05/11	58160	A		12/05/2011	NCS PEARSON, INC.	INSTRUCTIONAL SUPPLIES 12/05/2011	58160	01.0	00000.0	16003	10000	4210	2050000	3,262.50	3,262.50
12/07/11	58161	C		12/07/2011	DEPT OF TOXIC SUBSTANCE	CONTRACTED SERVICES 12/07/2011	58161	01.0	81500.0	00000	81100	5810	0005040	261.25	261.25
12/07/11	58162	C		12/07/2011	LOS ANGELES COUNTY FIRE DEPT.	MEMBERSHIPS 12/07/2011		01.0	96352.0	71100	10000	5310	0000000	763.00	763.00
						DEPT OF TOXIC SUBSTANCE CONTROL								240.95	240.95

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12/07/11	58163	A		12/07/2011	REDWOOD PRESS	OFFICE SUPPLIES	Superintendent's Office	01.0	00000.0	00000	71000	4350	0001000	102.88	1,003.95
12/07/2011															
12/08/11	58164	C		12/08/2011	CUE	CONFERENCE AND TRAVEL	Adult School	11.0	06390.0	41100	27000	5220	0000010	205.00	102.88
12/08/2011															
12/08/2011															
12/08/11	58165	A		12/08/2011	AMAZON.COM	INSTRUCTIONAL SUPPLIES	Special Projects	01.0	42010.0	00000	27000	4312	0004030	81.62	205.00
12/08/2011															
12/08/2011															
12/08/11	58166	C		12/08/2011	THE RAMOS GROUP	CONFERENCE AND TRAVEL	Linwood Howe Elementary	01.0	91400.0	11100	10000	5220	2020000	400.00	400.00
12/08/2011															
12/08/2011															
12/08/11	58167	A		12/08/2011	U.S. SERVICE CENTER	REPAIRS - OTHER	Adult School	11.0	39260.0	41100	27000	5630	0000010	4,500.00	4,500.00
12/08/2011															
12/12/11	58168	A		12/12/2011	LOYOLA MARYMOUNT	CONTRACTED SERVICES	Special Projects	01.0	58200.0	00000	21000	5850	0004030	29,000.00	29,000.00
12/12/2011															
12/12/2011															
12/12/11	58169	C		12/12/2011	SCHFLEN SPEECH-LANGUAGE	CONTRACT SERVICES RENDERED	Special Education	01.0	65000.0	57520	11360	5810	0004040	1,080.00	1,080.00
12/12/2011															
12/12/2011															
12/12/11	58170	C		12/12/2011	WELLS FARGO	CONFERENCE AND TRAVEL	Superintendent's Office	01.0	00000.0	00000	71000	4340	0001000	360.74	1,080.00
12/12/2011															
12/12/2011															
12/14/11	58171	A		12/14/2011	RICOH BUSINESS SOLUTIONS	REPAIRS - OFFICE EQUIPMENT	Human Resources	01.0	00000.0	00000	74000	5630	0003000	305.44	1,326.72

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PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch.Lo	Distrib Amount	PO Amt
12/14/2011	58171							01.0	00000.0	00000	74000	4350	0003000	1,320.34	305.44
RICOH BUSINESS SOLUTIONS															
12/12/11	58172	A		12/12/2011	COMPLIANCE POSTER COMPANY	OFFICE SUPPLIES	Human Resources	01.0	00000.0	00000	74000	4350	0003000	1,320.34	
12/12/2011	58172							01.0	00000.0	00000	77000	5630	0005020	1,430.00	
COMPLIANCE POSTER COMPANY															
12/12/11	58173	A		12/12/2011	EFFICIENT INNOVATIONS	REPAIRS - OFFICE EQUIPMENT	Technology	01.0	00000.0	00000	77000	5630	0005020	1,430.00	
12/12/2011	58173							01.0	00000.0	00000	31400	4350	0004020	248.10	
EFFICIENT INNOVATIONS															
12/14/11	58174	A		12/14/2011	WILLIAM V. MACGILL & CO.	NURSING SUPP/EQUIP	Pupil Services	01.0	00000.0	00000	31400	4350	0004020	248.10	
12/14/2011	58174							01.0	00000.0	00000	31400	4350	0004020	248.10	
WILLIAM V. MACGILL & CO.															
12/14/11	58175	C		12/14/2011	CLAREMONT USD - BTSA CLUSTER 4	CONFERENCE AND TRAVEL	Special Projects	01.0	07392.0	00000	21000	5220	0004030	70.00	
12/14/2011	58175							01.0	00000.0	00000	83000	4310	0001050	65.25	
CLAREMONT USD - BTSA CLUSTER 4															
12/14/11	58176	A		12/14/2011	SDA SECURITY	SECURITY SUPP/EQUIP/SYSTEM	Security	01.0	00000.0	00000	83000	4310	0001050	65.25	
12/14/2011	58176							01.0	00000.0	00000	27000	5630	3010001	95.00	
SDA SECURITY															
12/14/11	58177	A		12/14/2011	E.G. BRENNAN & CO., INC.	MAINTENANCE AGREEMENTS	Culver City Middle School	01.0	00000.0	00000	27000	5630	3010001	95.00	
12/14/2011	58177							01.0	00000.0	00000	71000	4350	0001000	61.83	
E.G. BRENNAN & CO., INC.															
12/14/11	58178	A		12/14/2011	COMPLETE BUSINESS SYSTEMS	INSTRUCTIONAL SUPPLIES	Culver City Middle School	01.0	00000.0	11100	10000	4310	3010001	1,462.69	
12/14/2011	58178							01.0	00000.0	00000	71000	4350	0001000	61.83	
COMPLETE BUSINESS SYSTEMS															
12/13/11	58179	A		12/13/2011	VINA ENGRAVING & TROPHIES	OFFICE SUPPLIES	Superintendent's Office	01.0	00000.0	00000	71000	4350	0001000	61.83	
12/13/2011	58179							01.0	00000.0	00000	10000	4110	0000000	1,283.79	
VINA ENGRAVING & TROPHIES															
12/14/11	58180	A		12/14/2011	IBBS, LLC	BOOKS	Undistributed SIMC	01.0	07156.0	11100	10000	4110	0000000	1,283.79	
12/14/2011	58180							01.0	00000.0	00000	10000	5816	2060000	1,300.00	
IBBS, LLC															
12/13/11	58181	C		12/13/2011	BILINGUAL FOUNDATION OF	FIELD TRIPS	La Ballona Elementary	01.0	91400.0	11100	10000	5816	2060000	1,300.00	
12/13/2011	58181							01.0	00000.0	00000	10000	5816	2060000	1,300.00	
BILINGUAL FOUNDATION OF															

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Board List Purchase Order Report
 CULVER CITY UNIFIED SD

Purchase Orders/Buyouts To The Board for Ratification From : 12/3/2011 To 1/13/2012
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch.Lo	Distrib Amount	PO Amt
12/14/11 58182	C		12/14/2011	SKILLSUSA	CONFERENCE AND TRAVEL	58181	01.0	96352.0	71100	10000	5220	00000000	233.00	1,300.00
			12/14/2011			58182								
12/14/11 58183	A		12/14/2011	ADAPTIVEMALL.COM , LLC	INSTRUCTIONAL SUPPLIES	58183	01.7	65000.0	50010	22000	4310	00000000	452.35	452.35
			12/14/2011			58183								452.35
12/13/11 58184	C		12/13/2011	LACOE	CONFERENCE AND TRAVEL	58184	01.0	40350.0	11100	21000	5220	00040000	100.00	100.00
			12/13/2011			58184								100.00
12/15/11 58185	A		12/15/2011	NEW READERS PRESS	BOOKS	58185	01.0	42030.0	11100	10000	4110	40100000	1,530.76	1,530.76
			12/15/2011			58185								1,530.76
12/13/11 58186	C		12/13/2011	LACOE	CONFERENCE AND TRAVEL	58186	01.0	70910.0	11100	21000	5220	00040030	100.00	100.00
			12/13/2011			58186								100.00
12/14/11 58187	C		12/14/2011	NATL HONOR SOCIETY OF	MEMBERSHIPS	58187	01.0	96352.0	71100	10000	5300	00000000	100.00	100.00
			12/14/2011			58187								100.00
12/20/11 58188	A		12/20/2011	D & D SECURITY RESOURCES, INC.	OFFICE SUPPLIES	58188	01.0	00000.0	00000	77000	4350	00050020	254.60	254.60
			12/20/2011			58188								254.60
12/16/11 58189	A		12/19/2011	SDA SECURITY	SECURITY SUPP/EQUIP/SYSTEM	58189	01.0	00000.0	00000	83000	4310	00010050	11,560.00	11,560.00
			12/16/2011			58189								11,560.00
12/16/11 58190	A		12/16/2011	CDW-G	SECURITY SUPP/EQUIP/SYSTEM	58190	01.0	00000.0	00000	83000	4410	00010050	6,495.03	6,495.03
			12/16/2011			58190								6,495.03
12/19/11 58191	A		12/19/2011	UNITED IMAGING	INSTRUCTIONAL SUPPLIES		01.0	00000.0	11100	10000	4310	20600000	2,037.67	2,037.67

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PO Date	PO #	Stat	Orch#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch.Lo	Distrib Amount	PO Amt
12/19/2011	58191				UNITED IMAGING									2,037.67	
12/20/11	58192	X	2	12/22/2011	BEARCOM WIRELESS	RENTS/RENTALS	Special Projects	01.0	58100.0	11100	10000	5610	0004030	186.60	
12/20/2011	58192				BEARCOM WIRELESS									186.60	
12/22/11	58192A	C		12/22/2011	BEARCOM WIRELESS	RENTS/RENTALS	Special Projects	01.0	58100.0	11100	10000	5610	0004030	201.23	
12/22/2011	58192A				BEARCOM WIRELESS									201.23	
12/20/11	58193	A		12/20/2011	APPLE INC.	COMPUTER SUPP/EQUIP	Special Projects	01.0	58100.0	11100	10000	4410	0004030	2,959.62	
12/20/2011	58193				APPLE INC.									2,959.62	
12/20/11	58194	A		12/20/2011	CDW-G	COMPUTER SUPP/EQUIP	La Ballona Elementary	01.0	91400.0	11100	10000	4340	2060000	157.59	
12/20/2011	58194				CDW-G									157.59	
12/20/11	58195	A		12/20/2011	APPLE INC.	COMPUTER SUPP/EQUIP	Special Projects	01.0	58200.0	11100	10000	4410	0004030	25,559.58	
12/20/2011	58195				APPLE INC.									25,559.58	
12/19/11	58196	A		12/19/2011	GRAINGER	JANITORIAL SUPP/EQUIP	Adult School	11.0	06390.0	41100	81000	4370	0000010	500.00	
12/19/2011	58196				GRAINGER									500.00	
12/20/11	58197	A		12/20/2011	CDW-G	OFFICE SUPPLIES	Special Education	01.0	33100.0	50010	27000	4350	0004040	29.18	
12/20/2011	58197				CDW-G									29.18	
12/20/11	58198	A		01/12/2012	TROXELL COMMUNICATIONS	AUDIOVISUAL SUPP/EQUIP	Special Projects	01.0	58200.0	11100	10000	4410	0004030	1,703.03	
12/20/2011	58198				TROXELL COMMUNICATIONS									1,703.03	
12/20/11	58199	A		12/20/2011	SUPER DUPER PUBLICATIONS	INSTRUCTIONAL SUPPLIES	Speech	01.0	56400.0	50010	11360	4310	0004024	144.47	
12/20/2011	58199				SUPER DUPER PUBLICATIONS									144.47	
12/20/11	58200	A		12/20/2011	BEYOND PLAY, LLC	INSTRUCTIONAL SUPPLIES	Speech	01.0	56400.0	50010	11360	4310	0004024	405.43	
12/20/2011	58200				BEYOND PLAY, LLC									405.43	

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Board List Purchase Order Report
 CULVER CITY UNIFIED SD

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch.Lo	Distrib Amount	PO Amt	
12/19/11	58201	C		12/19/2011	DR. KATHERINE PETERS	CONTRACT SERVICES RENDERED	58200 Special Education	BEYOND PLAY, LLC	01.0	33100.0	57500	39000	5890	0004040	165.97	405.43
12/19/2011					DR. KATHERINE PETERS	58201									165.97	
12/19/11	58202	C		12/19/2011	DANIEL & ANDREA SCHAINEN	CONTRACT SERVICES RENDERED	58202 Special Education		01.0	33100.0	57500	39000	5890	0004040	525.00	
12/19/2011					DANIEL & ANDREA SCHAINEN	58202									525.00	
12/19/11	58203	C		12/19/2011	NEIL & MARIA GLICKMAN	CONTRACT SERVICES RENDERED	58203 Special Education		01.0	65000.0	57500	39000	5890	0004040	990.00	
12/19/2011					NEIL & MARIA GLICKMAN	58203									990.00	
12/19/11	58204	C		12/19/2011	DANIEL & ANDREA SCHAINEN	CONTRACT SERVICES RENDERED	58204 Special Education		01.0	33100.0	57500	39000	5890	0004040	4,100.00	
12/19/2011					DANIEL & ANDREA SCHAINEN	58204									4,100.00	
12/20/11	58205	C		12/20/2011	DIVISION OF THE STATE ARCHITECT	FEES, LICENSE	58205 PURCH/DIST		21.0	00000.0	00000	85000	6201	0000000	1,117.74	
12/20/2011					DIVISION OF THE STATE ARCHITECT	58205									1,117.74	
12/20/11	58206	A		12/20/2011	D & D SECURITY RESOURCES, INC.	OFFICE SUPPLIES	58206 Adult School		11.0	39260.0	41100	27000	4350	0000010	54.43	
12/20/2011					D & D SECURITY RESOURCES, INC.	58206									54.43	
12/20/11	58207	C		12/20/2011	FAGEN FRIEDMAN & FULFROST, LLP	LEGAL SERVICES	58207 Superintendent's Office		01.0	00000.0	00000	71000	5820	0001000	159.00	
12/20/2011					FAGEN FRIEDMAN & FULFROST, LLP	58207									159.00	
12/20/11	58209	A		12/20/2011	CBS ADVERTISING DISTRIBUTORS, LLC	INSTRUCTIONAL SUPPLIES	58209 UNDISTRIBUTED SUPT		01.0	90146.0	00000	00000	4310	0000000	825.00	
12/20/2011					CBS ADVERTISING DISTRIBUTORS, LLC	58209									825.00	
12/20/11	58210	A		12/20/2011	AMERICAN/FOOTHILL PUBLISHING CO.	INSTRUCTIONAL SUPPLIES	58210 UNDISTRIBUTED SUPT		01.0	90146.0	00000	00000	4310	0000000	1,705.00	
12/20/2011					AMERICAN/FOOTHILL PUBLISHING CO.	58210									1,705.00	
01/12/12	58211M	A		01/12/2012	TRC ELECTRONICS, INC.	MAINTENANCE SUPP/EQUIP			01.0	81500.0	00000	81100	4380	0005040	116.62	

Stat : P = Pending, A=Active, C=Completed, X=Canceled

Board List Purchase Order Report
 CULVER CITY UNIFIED SD

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch.Lo	Distrib Amount	PO Amt
01/12/2012	58212M	A	01/12/2012	01/12/2012	SOUTH BAY LANDSCAPING INC.	CONTRACTED SERVICES	58211M	01.0	00000.0	00000	82000	5810	0005043	2,130.00	116.62
01/12/2012	58212M														
01/09/12	58217M	A	01/09/2012	01/09/2012	COX PAINT CENTER	MAINTENANCE SUPP/EQUIP	58217M	01.0	81500.0	00000	81100	4380	0005040	1,500.00	2,130.00
01/13/12	58223M	A	01/13/2012	01/13/2012	BATTERY SYSTEMS OF LOS ANGELES	MAINTENANCE SUPP/EQUIP	58223M	01.0	81500.0	00000	81100	4380	0005040	114.19	1,500.00
12/20/11	58248	A	12/20/2011	12/20/2011	A&E FACTORY SERVICE, LLC	REPAIRS - OTHER		01.0	96352.0	71100	10000	5630	0000000	124.69	114.19
12/20/11	58249	A	12/20/2011	12/20/2011	HILLYARD	JANITORIAL SUPP/EQUIP		01.0	00000.0	00000	81000	4370	2050001	254.46	124.69
12/20/11	58250	A	12/20/2011	12/20/2011	CDW-G	OFFICE SUPPLIES		01.0	00000.0	00000	77000	4350	0005020	228.10	124.69
12/21/11	58251	C	12/21/2011	12/21/2011	SCHOOL SERVICES OF CALIFORNIA, INC.	CONFERENCE AND TRAVEL		01.0	00000.0	00000	71000	5220	0001000	175.00	228.10
12/21/11	58252	A	12/21/2011	12/21/2011	SADDLEBACK GOLF CARS	OFFICE SUPPLIES		01.0	00000.0	16002	27000	4350	4010000	509.20	175.00
12/21/11	58253	A	12/21/2011	12/21/2011	NEFF MOTIVATION, INC.	OFFICE SUPPLIES		01.0	00000.0	16002	27000	4350	4010000	847.76	509.20
12/21/11	58254	A	12/21/2011	12/21/2011	OLYMPUS SYSTEMS, INC.	COMPUTER SUPP/EQUIP		11.0	39130.0	41100	27000	4410	0000010	2,387.62	847.76

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Board List Purchase Order Report
 CULVER CITY UNIFIED SD

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch.Lo	Distrib Amount	PO Amt
12/21/11	58254	A		12/21/2011	OLYMPUS SYSTEMS, INC.	COMPUTER SUPP/EQUIP	Adult School	11.0	39050.0	41100	27000	4410	0000010	3,581.45	
						12/21/2011								5,969.07	
12/21/11	58255	A		12/21/2011	CDW-G	COMPUTER SUPP/EQUIP	Adult School	11.0	39260.0	41100	27000	4410	0000010	658.14	
						12/21/2011								658.14	
12/21/11	58256	A		12/21/2011	APPLE INC.	COMPUTER SUPP/EQUIP	EI Rincon Elementary	01.0	00000.0	11100	10000	4410	2040000	13,217.96	
						12/21/2011								13,217.96	
12/21/11	58257	A		12/21/2011	D & D SECURITY RESOURCES, INC.	OFFICE SUPPLIES	Technology	01.0	00000.0	00000	77000	4350	0005020	129.30	
						12/21/2011								129.30	
12/21/11	58258	A		12/21/2011	CRAIG FERR PHOTOGRAPHY	OFFICE SUPPLIES	Superintendent's Office	01.0	00000.0	00000	71000	4350	0001000	174.00	
						12/21/2011								174.00	
12/21/11	58259	A		12/21/2011	GRAINGER	JANITORIAL SUPP/EQUIP	La Ballona	01.0	00000.0	00000	81000	4370	2060001	600.00	
						12/21/2011								600.00	
12/21/11	58260	A		12/21/2011	GRAINGER	JANITORIAL SUPP/EQUIP	La Ballona	01.0	00000.0	00000	81000	4370	2060001	109.99	
						12/21/2011								109.99	
12/21/11	58261	A		12/21/2011	CINCO PUNTOS PRESS, INC.	BOOKS	La Ballona Elementary	01.0	42030.0	11100	10000	4110	2060000	335.51	
						12/21/2011								335.51	
12/22/11	58262	C		12/22/2011	CULVER CITY CHAMBER OF	MEMBERSHIPS	Superintendent's Office	01.0	00000.0	00000	71000	5310	0001000	295.00	
						12/22/2011								295.00	
12/22/11	58263	A		12/22/2011	CDW-G	AUDIOVISUAL SUPP/EQUIP	Culver City Middle School	01.0	00000.0	16003	10000	4310	3010000	2,000.25	
						12/22/2011								3,097.37	

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Board List Purchase Order Report
 CULVER CITY UNIFIED SD

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Fund	Res.Prj	Goal	Funct	Obj	Sch.Lo	Distrib Amount	PO Amt
12/22/11	58264	A	12/22/2011	12/22/2011	SOUTHPAW ENTERPRISES	INSTRUCTIONAL SUPPLIES	01.0	56400.0	50010	11360	4310	0004025	216.74	5,097.62
12/22/11	58265	A	12/22/2011	12/22/2011	HANDWRITING WITHOUT TEARS	TEST/TEST MATERIALS	01.0	56400.0	00000	39000	4312	0004025	71.20	216.74
12/22/11	58266	A	12/22/2011	12/22/2011	DELL COMPUTER CORP.	COMPUTER SUPP/EQUIP	01.0	56400.0	00000	39000	4410	0004024	1,164.68	1,164.68
12/22/11	58267	C	12/22/2011	12/22/2011	BRAD AND YULIA MCAFFEE	CONTRACT SERVICES RENDERED	01.0	65000.0	57500	39000	5890	0004040	500.00	500.00
12/22/11	58268	A	12/22/2011	12/22/2011	PEARSON CLINICAL ASSESSMENTS	TEST/TEST MATERIALS	01.0	33100.0	50010	31600	4312	0004040	327.06	327.06
12/22/11	58269	A	12/22/2011	12/22/2011	LINGUISTYSTEMS, INC.	TEST/TEST MATERIALS	01.0	33100.0	50010	31600	4312	0004040	1,731.62	1,731.62
12/22/11	58270	A	12/22/2011	12/22/2011	FRANKLIN COVEY	OFFICE SUPPLIES	01.0	33100.0	50010	27000	4350	0004040	75.44	75.44
12/22/11	58271	A	12/22/2011	12/22/2011	PEARSON CLINICAL ASSESSMENTS	TEST/TEST MATERIALS	01.0	56400.0	00000	39000	4312	0004025	1,267.36	1,267.36
12/22/11	58272	A	12/22/2011	12/22/2011	CALIFORNIA TELEPHONE, INC.	TELEPHONE SUPP/EQUIP/SYSTEM	01.0	00000.0	00000	77000	4410	0005020	2,175.00	2,175.00
12/22/11	58272	A	12/22/2011	12/22/2011	CALIFORNIA TELEPHONE, INC.	TELEPHONE SUPP/EQUIP/SYSTEM	01.0	00000.0	00000	77000	5630	0005020	595.00	595.00
12/22/11	58272	A	12/22/2011	12/22/2011	CALIFORNIA TELEPHONE, INC.	TELEPHONE SUPP/EQUIP/SYSTEM	01.0	00000.0	00000	77000	5630	0005020	2,770.00	2,770.00

Board List Purchase Order Report
 CULVER CITY UNIFIED SD

12/3/2011 To 1/13/2012

Purchase Orders/Buyouts To The Board for Ratification From :
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch.Lo	Distrib Amount	PO Amt
12/22/11	58273	A		12/22/2011	EAST WEST PROMOTIONS	INSTRUCTIONAL SUPPLIES	El Marino Language	01.0	91400.0	11100	10000	4310	2030000	358.72	
				12/22/2011						EAST WEST PROMOTIONS					358.72
12/22/11	58274	C		12/22/2011	FAGEN FRIEDMAN & FULFROST, LLP	LEGAL SERVICES	Business Services	01.0	00000.0	00000	73000	5220	0005000	68.38	
				12/22/2011						FAGEN FRIEDMAN & FULFROST, LLP					68.38
12/23/11	58275	A	1	01/09/2012	OFFICE DEPOT	OFFICE SUPPLIES	Pupil Services	01.0	00000.0	00000	31400	4350	0004020	138.67	
				12/23/2011						OFFICE DEPOT					138.67
12/23/11	58276	A		12/23/2011	TECH CCTV	SECURITY SUPP/EQUIP/SYSTEM	Security	01.0	00000.0	00000	83000	4410	0001050	278.81	
				12/23/2011						TECH CCTV					278.81
12/23/11	58277	A		12/23/2011	CHRISTY WHITE ACCOUNTANCY	AUDIT SERVICES	Business Services	01.0	00000.0	00000	73000	5820	0005000	18,273.15	
				12/23/2011						CHRISTY WHITE ACCOUNTANCY CORPORATION					18,273.15
12/23/11	58278	A		12/23/2011	CHRISTY WHITE ACCOUNTANCY	AUDIT SERVICES	Business Services	01.0	00000.0	00000	73000	5820	0005000	2,500.00	
				12/23/2011						CHRISTY WHITE ACCOUNTANCY CORPORATION					2,500.00
01/09/12	58280	A		01/09/2012	DELVIN STEVENSON	OFFICE SUPPLIES	Culver City High School	01.0	00000.0	16002	27000	4350	4010000	600.00	
				01/09/2012						DELVIN STEVENSON					600.00
01/09/12	58281	A		01/09/2012	NCS PEARSON, INC.	BOOKS	Farragut Elementary	01.0	00000.0	16003	10000	4210	2050000	1,732.29	
				01/09/2012						NCS PEARSON, INC.					1,732.29
01/09/12	58282	A		01/09/2012	GRAINGER, INC.	JANITORIAL SUPP/EQUIP	Linwood Howe	01.0	00000.0	00000	81000	4370	2020001	377.01	
				01/09/2012						GRAINGER, INC.					377.01
01/09/12	58283	A	1	01/10/2012	SAFEGUARD BUSINESS SYSTEMS	OFFICE SUPPLIES	Fiscal Services	01.0	00000.0	00000	73000	4350	0005010	232.22	
				01/09/2012						SAFEGUARD BUSINESS SYSTEMS					232.22

Board List Purchase Order Report
 CULVER CITY UNIFIED SD

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch.Lo	Distrib Amount	PO Amt
01/10/12	58284	C		01/10/2012	PATTY PRATT	CONTRACT SERVICES RENDERED	Special Education	01.0	33100.0	57500	39000	5890	0004040	1,275.70	1,275.70
				01/10/2012		58284		PATTY PRATT							
01/12/12	58285	A		01/12/2012	APPLE INC.	COMPUTER SUPP/EQUIP	Farragut Elementary	01.0	00000.0	16003	10000	4410	2050000	4,129.61	4,129.61
				01/12/2012		58285		APPLE INC.							
01/12/12	58286	A		01/12/2012	MERCY MEDICAL EQUIPMENT CO.	INSTRUCTIONAL SUPPLIES	Undistributed SELPA	01.7	65000.0	50010	22000	4310	0000000	645.94	645.94
				01/12/2012		58286		MERCY MEDICAL EQUIPMENT CO.							
01/10/12	58287	A		01/10/2012	ENHANCED VISION	INSTRUCTIONAL SUPPLIES	Undistributed SELPA	01.7	65000.0	50010	22000	4310	0000000	607.69	607.69
				01/10/2012		58287		ENHANCED VISION							
01/10/12	58288	A		01/10/2012	ATTAINMENT COMPANY, INC.	INSTRUCTIONAL SUPPLIES	Undistributed SELPA	01.7	65000.0	50010	22000	4310	0000000	180.86	180.86
				01/10/2012		58288		ATTAINMENT COMPANY, INC.							
01/10/12	58289	A		01/10/2012	MISS SUE'S KEYBOARD FUN	INSTRUCTIONAL SUPPLIES	Undistributed SELPA	01.7	65000.0	50010	22000	4310	0000000	103.31	103.31
				01/10/2012		58289		MISS SUE'S KEYBOARD FUN							
01/10/12	58290	A	1	01/13/2012	FREESTYLE SALES CO	INSTRUCTIONAL SUPPLIES	Culver City High School	01.0	00000.0	16001	10000	4310	4010000	605.28	605.28
				01/10/2012		58290		FREESTYLE SALES CO							
01/11/12	58291	A		01/11/2012	LACOE	CONFERENCE AND TRAVEL	Culver City High School	01.0	07395.0	00000	27000	5220	4010000	200.00	200.00
				01/11/2012		58291		LACOE							
01/12/12	58292	A		01/12/2012	SCHOLASTIC INC.	BOOKS	La Ballona Elementary	01.0	62860.0	11100	27000	4210	2060000	61.60	61.60
				01/12/2012		58292		SCHOLASTIC INC.							
01/12/12	58293	A		01/12/2012	BARNES & NOBLE BOOKSELLERS	BOOKS	Linwood Howe Elementary	01.0	62860.0	11100	27000	4210	2020000	1,910.08	1,910.08
				01/12/2012		58293		BARNES & NOBLE BOOKSELLERS							

**Board List Purchase Order Report
CULVER CITY UNIFIED SD**

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 Run Date: **01/14/2012**
 Run Time: **05:49:23AM**
WEEKLY

Report ID: LAP0009C
 District: 64444

Purchase Orders/Buyouts To The Board for Ratification From: 12/3/2011 To 1/13/2012
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Func	Obj	Sch.Lo	Distrib Amount	PO Amt
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Total by District : 64444 325,660.02 325,660.02

End of Report LAP0009C

NONPUBLIC SCHOOLS:

CURRENT PERIOD: \$168,423.80
(NEW: \$89,575.20)
(INCREASES: \$78,848.60)

APPROVED YTD: \$3,457,161.35

BOARD REPORT

1/24/12

9.3

9.3 Approval is Recommended for Acceptance of Gifts - Donations

Board Policy 3290 states the Governing Board may accept any bequest or gift of money or property on behalf of the District that is consistent with the District’s vision and philosophy. All gifts, grants, and bequests become District property.

The following items have been donated for use in the District:

<u>Location</u>	<u>Donor/Item(s) Donated</u>
Office of Child Development	Addison Pan 10 banker boxes, 3 staplers, 450 AA batteries, 29 reams of paper
	Priscilla Spinosa Four ink cartridges for Linwood E. Howe preschool classroom printer
Culver City High School	Mark Kiefer and Valerie Gasio 1993 Volvo Station Wagon for ROP Auto Specialization program
Culver City Middle School	Katherine Paspalis Clarinet for Mr. Witt’s Music Program
El Marino School	Thomas Rist \$100.00
	Nichola Marble Van Dam 3 boxes of books for school Library 2 boxes of educational toys
	Addison Pan 10 reams of paper
	Pablo Proenza and Erin Ploss-Campoamar 2 Spanish books for school Library
Farragut School	Matthew A. Brown and Annie Pinsker-Brown Computer with monitor, keyboard, mouse, printer/scanner, and digital camera
La Ballona School	Katherine Paspalis 32 Spanish books donated in Memory of Loren Collins for school Library

RECOMMENDED MOTION: That the Board accepts with appreciation the gifts listed.

Moved by: Seconded by:

Vote:

BOARD REPORT

9.4 Financial Implication for Certificated Services Report No. 10

Total Fiscal Impact per Funding Source:

Fee Based	\$ 15,122.14
FLAP – JIP	\$ 350.00
General Fund	\$ 61,767.60
General Fund -- Athletics	\$ 2,070.89
General Fund - Educational Services	\$ 4,672.50
General Fund – Panther Partners	\$ 560.00
General Fund – School Improvement	\$ 1,260.00
General Fund – Special Education	\$ 671.58
Title I	\$ 16,089.50

BOARD REPORT

9.4 Certificated Personnel Services Report No. 10

I. Authorization and Ratification of Employment

A. 20% Additional Assignment – High School, Additional Period

Effective January 31, 2012 through June 22, 2012 at additional 20% of current rate of pay
Funding Source: General Fund
Total Cost: \$60,852.60

1.	Carter, Daniel	Extra Science Section	\$67.35 per day
2.	Fontijn, Mariah	Extra Science Section	\$77.93 per day
3.	Gilbert-Rolfe, Genevieve	Extra Social Studies Section	\$87.71 per day
4.	Owens, Andrew	Extra Social Studies Section	\$62.83 per day
5.	Plotnik, Lucas	Extra Social Studies Section	\$52.93 per day
6.	Schulte, Penny	Extra English Section	\$82.00 per day
7.	Simons, Margaret	Extra Science Section	\$74.86 per day
8.	Tarvyd, Katherine	Extra Social Studies Section	\$82.82 per day
9.	Varlotta, Kathryn	Extra Modern Language Section	\$87.71 per day

B. Fee Based Teachers – Adult School

Effective January 9, 2012 through March 24, 2012 at stated hourly rate of pay not to exceed listed hours
Funding Source: Fee Based
Total Cost: \$15,122.14

1.	Albert, Deorah	Sewing	\$35.16 per hour	3 hours per week
2.	Astrachan, Bryan	Driver's Education	\$35.16 per hour	11 hours per week
3.	Hoebink, Robert	Computer	\$35.16 per hour	5 hours per week
4.	Jones, Stephen	Oil Painting	\$35.16 per hour	2.5 hours per week
5.	Martin, Gail	Spanish	\$35.16 per hour	2 hours per week
6.	Ramirez, Vincent	Tennis	\$35.16 per hour	4 hours per week
7.	Sikorski, Patricia	Music	\$35.16 per hour	5 hours per week
8.	Stein, Eileen	French	\$31.64 per hour	4 hours per week
9.	Teetzel, Todd	Photoshop	\$35.16 per hour	3 hours per week

C. Substitute Teachers – District Office

Effective January 25, 2012 at \$125 per day, on-call when needed, \$160 on 21st day
Funding Source: General Fund

1. Karibian, Seta
2. Lizotte, Jeanine

BOARD REPORT

9.4 Certificated Personnel Services Report No. 10 – Page 2

I. Authorization and Ratification of Employment – Continued

D. Extra Assignment – District Office, PARA Educators Institute and Administrative Retreat
Effective July 19, 2011 through August 4, 2011 at current hourly rate of \$51.66, not to exceed
13 hours
Funding Source: General Fund-Special Education
Total Cost: \$671.58

1. Miramontes, Martin

E. Extra Assignment – El Marino, 2011/2012 Leadership Team
Effective November 18, 2011 through June 30, 2012 at \$35.00 per hour, not to exceed 6 hours
per teacher
Funding Source: General Fund – School Improvement
Total Cost: \$1,260.00

1. Covarrubias, Johanna
2. Haro, Ana
3. Martinez, Myrna

4. Mizuta, Naoko
5. Nakagawa, Kana
6. Sekiguchi, Saori

F. Extra Assignment – El Marino, Curriculum Development
Effective July 1, 2011 through July 15, 2011 at \$35.00 per hour, not to exceed 10 hours
Funding Source: FLAP – JIP
Total Cost: \$350.00

1. Omuro, Mitsuko

G. Extra Assignment - Elementary & Middle School, Galileo Benchmark Assessment
Effective January 25, 2012 through February 29, 2012 at \$35.00 per hour, not to exceed
25 hours per teacher
Funding Source: General Fund – Educational Services
Total Cost: \$1,750.00

1. Ames, Janet
2. Collett, Robert

H. Extra Assignment – Elementary & Middle School, Spelling Bee Judges
Effective February 1, 2012 through February 6, 2012 at \$35.00 per hour, not to exceed
4 hours per teacher
Funding Source: General Fund – Educational Services
Total Cost: \$560.00

1. Arancibia, Debra
2. Green-Bratton, Cathi

3. Jackson, Alicia
4. Pryharski, Allison

BOARD REPORT

9.4 Certificated Personnel Services Report No. 10 – Page 3

I. Authorization and Ratification of Employment - Continued

I. Extra Assignment – District Office, Arts Integration Partnership (Music Center)
Effective January 11, 2012 through April 11, 2012 at \$35.00 per hour, not to exceed 1.5 hours per teacher
Funding Source: General Fund - Educational Services
Total Cost: \$2,362.50

<u>El Marino</u>		<u>Farragut</u>		<u>CCMS</u>	
1.	Adachi, Naomi	1.	Caudill, Kerby	1.	Allen, Stanley
2.	Bell, Monica	2.	Connor, Jessica	2.	Corwin, Deborah
3.	Covarrubias, Johanna	3.	Deal, Mariah	3.	Fairfield, Kristin
4.	Ezaki, Satomi	4.	Fredal, Ann	4.	Fretham, Kari
5.	Cruz-Hebert, Anna	5.	Huour, Chanda	5.	Green-Bratton, Cathi
6.	Horiba, Alice	6.	Manglinong, Stephanie	6.	Grime, Daniel
7.	Martinez, Myrna	7.	Roberts, Kelley	7.	Hanks, Doyle
8.	Martinez, Zaida			8.	Morris, Ruth
9.	Mejia, Elizabeth	<u>La Ballona</u>			
10.	Miller, Samantha	1.	Borcherding, Nan	<u>CCHS</u>	
11.	Omuro, Mitsuko	2.	Coleman, Margaret	1.	De Armond, Melanie
12.	Padilla, Marisela	3.	Taslimi, Julia	2.	Diaz, Carina
13.	Paul, Cristina			3.	Varlotta, Kathryn
14.	Rodriguez, Maria	<u>Linwood</u>			
15.	Sekiguchi, Saori	1.	Beebe, Stephanie		
16.	Sorbille, Selva	2.	Cowen, Kate		
		3.	Glassman, Liat		
		4.	Mont, Allison		
		5.	Rose, Jeffrey		
<u>El Rincon</u>					
1.	Fitts, Julie				
2.	Glusac, Jan				
3.	Redmon, Kimberly				

J. Extra Assignment - Middle School, 8th Grade Intervention Program
Effective November 28, 2011 through June 13, 2012 at \$35.00 per hour, not to exceed 1 hour per week per teacher
Funding Source: Title I
Total Cost: \$2,625.00

		<u>Substitutes</u>	
1.	Green-Bratton, Cathi	1.	Green-Bratton, Cathi
2.	Morris, Ruth	2.	Morris, Ruth
3.	Takahashi, Tatiana	3.	Takahashi, Tatiana

BOARD REPORT

9.4 Certificated Personnel Services Report No. 10 – Page 4

I. Authorization and Ratification of Employment – Continued

K. Extra Assignment – Middle School, Saturday Success Academy
 Effective December 3, 2011 through June 16, 2012 at \$35.00 per hour, not to exceed 2.5 hours per week per teacher
 Funding Source: Title I
 Total Cost: \$8,750.00

- | | | |
|----|-----------------|-------------------------|
| | | <u>Substitutes</u> |
| 1. | Azad, Mark | 1. Green-Bratton, Cathi |
| 2. | Balogun, Tayo | 2. Morris, Ruth |
| 3. | Choe, Mikyung | 3. Takahashi, Tatiana |
| 4. | Vandever, Emily | |

L. Extra Assignment – Middle School, Saturday Success Academy Supervisor
 Effective December 3, 2011 through June 16, 2012 at 75.00 per hour, not to exceed 2.5 hours per week
 Funding Source: Title I
 Total Cost: \$4,687.50

1. Wilson, Jocelyn

M. Extra Assignment – Middle School, Panther Partners After School Program
 Effective January 16, 2012 through March 23, 2012 at \$35.00 per hour, not to exceed stated hours per week per teacher
 Funding Source: General Fund – Panther Partners
 Total Cost: \$560.00

- | | | | | | |
|----|--------------------|-----------|----|--------------------|---------|
| 1. | Adamucci, Anthony | 1 hour | 5. | Sablan, Angelo | 2 hours |
| 2. | Eskridge, Patricia | 0.5 hours | 6. | Scott, Gloria | 1 hour |
| 3. | Kaye, Nancy | 2 hours | 7. | Washington, Joseph | 2 hours |
| 4. | Morris, Ruth | 1 hour | 8. | Young, Erica | 1 hour |

N. Extra Assignment – High School, CIF Football Playoffs
 Effective November 10, 2011 through December 9, 2011 at \$1,570.89 stipend for 30 days
 Funding Source: General Fund – Athletics
 Total Cost: 1,570.89

1. Wright, Jahmal

O. Extra Assignment – High School, CPR & Red Cross Training (Security Staff-7)
 Effective August 31, 2011 through September 1, 2011 at \$45.00 per person
 Funding Source: General Fund
 Total Cost: \$315.00

1. White, Marcos (Trainer)

BOARD REPORT

9.5 Financial Impact for Classified Personnel Services Report No. 10

Total Funding Fiscal Impact:

Booster Club Total:	\$1,500.00
Child Development Total:	\$12.78 per hour, as needed
Food Services Total:	\$8,670.53
General Fund Total:	\$115,654.37 \$14.61 per hour, as needed \$8.00 per hour, as needed
Panther Partners Total:	\$4,200.00

BOARD REPORT

9.5 Classified Personnel Services Report No. 10

I. Authorization, Approval & Ratification of Employment

A. Child Development

1. Fuentes, Christina
Substitute Instructional Assistant
Child Development
Funding Source: Child Development
Effective January 9, 2012
Hourly, as needed – \$12.78 per hour
2. Herrera, Christina
Substitute Instructional Assistant
Child Development
Funding Source: Child Development
Effective January 9, 2012
Hourly, as needed – \$12.78 per hour
3. Morales, Ashleigh
Substitute Instructional Assistant
Child Development
Funding Source: Child Development
Effective January 9, 2012
Hourly, as needed – \$12.78 per hour

B. Clerical & Fiscal

1. Dobbs, Magdalena
Secretary II
Middle School
8 hours per day, 11 months per year
Funding Source: General Fund
Effective January 17, 2012
Range 22 – \$3560.00 per month
Total Cost: \$39,160.00

C. Food Services

1. Patrikian, Rhonda
Food Service Assistant
Food Services – High School
3.75 hours per day, school year
Funding Source: Food Services
Effective January 25, 2012
Range 6 – \$11.98 per hour
Total Cost: \$8,670.53

BOARD REPORT

9.5 Classified Personnel Services Report No. 10 – Page 2

I. Authorization, Approval & Ratification of Employment – continued

D. Maintenance

1. Hernandez, Adrian
Maintenance Worker
Maintenance, Operations & Transportation
8 hours per day, 12 months per year
Funding Source: General Fund
Effective January 25, 2012
Range 24 -- \$3221.00 per month
Total Cost: \$38,652.00
2. Wheeler, Ken
Substitute School Custodian
Maintenance, Operations & Transportation
Funding Source: General Fund
Effective January 25, 2012
Hourly, as needed – \$14.61 per hour

E. Security

1. Juntilla, Claudio
Substitute Security Guard
Security
Funding Source: General Fund
Effective December 23, 2011
Hourly, as needed – \$14.61 per hour

F. Coaches

1. Fraijo, Chris
Temporary Girls' Volleyball Coach
High School – CIF Playoffs
Funding Source: General Fund – Athletics
Effective November 4, 2011 through
November 8, 2011
Stipend of \$216.60
2. Fritzius, Tom
Temporary Boys' Cross Country Coach
High School – CIF Playoffs
Funding Source: General Fund – Athletics
Effective November 4, 2011 through
November 12, 2011
Stipend of \$279.37

BOARD REPORT

9.5 Classified Personnel Services Report No. 10 – Page 3

I. Authorization, Approval & Ratification of Employment – continued

F. Coaches – continued

3. Bennett, Paul
Temporary Assistant Football Coach
High School – CIF Playoffs
Funding Source: General Fund – Athletics
Effective November 10, 2011 through
December 9, 2011
Stipend of \$602.70
4. Crump, Tom
Temporary Assistant Football Coach
High School – CIF Playoffs
Funding Source: General Fund – Athletics
Effective November 10, 2011 through
December 9, 2011
Stipend of \$927.30
5. Haynes, Reggie
Temporary Assistant Football Coach
High School – CIF Playoffs
Funding Source: General Fund – Athletics
Effective November 10, 2011 through
December 9, 2011
Stipend of \$1,090.80
6. Huezo, Derrick
Temporary Assistant Football Coach
High School – CIF Playoffs
Funding Source: General Fund – Athletics
Effective November 10, 2011 through
December 9, 2011
Stipend of \$1,090.80
7. Redwine, Jarvis
Temporary Assistant Football Coach
High School – CIF Playoffs
Funding Source: General Fund – Athletics
Effective November 10, 2011 through
December 9, 2011
Stipend of \$927.30
8. Sanchez, Jessy
Temporary Assistant Football Coach
High School – CIF Playoffs
Funding Source: General Fund – Athletics
Effective November 10, 2011 through
December 9, 2011
Stipend of \$981.90

BOARD REPORT

9.5 Classified Personnel Services Report No. 10 – Page 4

I. Authorization, Approval & Ratification of Employment – continued

F. Coaches – continued

9. Wilson, Aki
Temporary Assistant Football Coach
High School – CIF Playoffs
Funding Source: General Fund – Athletics
Effective November 10, 2011 through
December 9, 2011
Stipend of \$1,134.60
10. Tillman, Melody
Temporary Conditioning Coach – Baseball
High School
Funding Source: Booster Club
Effective November 21, 2011 through
February 15, 2012
Stipend of \$1,500.00

G. Stipend Assignments

1. Vaughn Hall, Jennifer
Temporary After School Instructor
Middle School – Panther Partners Program
Not to exceed 3 hours per week
Funding Source: Panther Partners
Effective January 16, 2012 through
March 23, 2012
Stipend of \$35.00 per hour
Total Cost: \$1,050.00
2. Iles-Nelson, Cindy
Temporary After School Instructor
Middle School – Panther Partners Program
Not to exceed 4 hours per week
Funding Source: Panther Partners
Effective January 16, 2012 through
March 23, 2012
Stipend of \$35.00 per hour
Total Cost: \$1,400.00
3. Mora, Karol
Temporary After School Instructor
Middle School – Panther Partners Program
Not to exceed 1 hour per week
Funding Source: Panther Partners
Effective January 16, 2012 through
March 23, 2012
Stipend of \$35.00 per hour
Total Cost: \$350.00

BOARD REPORT

9.5 Classified Personnel Services Report No. 10 – Page 5

I. Authorization, Approval & Ratification of Employment – continued

G. Stipend Assignments – continued

4. Trank, Pamela
Temporary After School Instructor
Middle School – Panther Partners Program
Not to exceed 4 hours per week
Funding Source: Panther Partners
Effective January 16, 2012 through
March 23, 2012
Stipend of \$35.00 per hour
Total Cost: \$1,400.00

H. Student Helpers

1. Garcia, Justin
Student Helper – Workability
Location outside of district
Funding Source: General – Special Education
Effective January 31, 2012
Hourly, as needed – \$8.00 per hour
2. Guizar, Monique
Student Helper – Workability
Location outside of district
Funding Source: General – Special Education
Effective December 12, 2011
Hourly, as needed – \$8.00 per hour
3. Walker, Alia
Student Helper – Workability
Location outside of district
Funding Source: General – Special Education
Effective December 13, 2011
Hourly, as needed – \$8.00 per hour
4. Williams, Cameron
Student Helper – Workability
Location outside of district
Funding Source: General – Special Education
Effective December 8, 2011
Hourly, as needed – \$8.00 per hour

BOARD REPORT

9.5 Classified Personnel Services Report No. 10 – Page 6

II. Authorization, Approval & Ratification of Change of Assignments

1. Mercado, Ana
Promotion via Classified Interview:
From: Senior Food Service Assistant
6.9 hours per day, school year
To: Instructional Materials Clerk
8 hours per day, 11 months per year
Secondary IMC/High School
Funding Source: General Fund
Effective February 1, 2012
Range 20 – \$2781.00 per month
Total Cost: \$30,591.00

III. Authorization, Approval & Ratification of Rescission of Resignation Previously Approved on Board Report #9, 12/13/11

1. Bonneau, Fedly
Instructional Assistant – Special Education IIA
Child Development
6 hours per day, school year
Personal
Effective February 1, 2012
Range 16 – \$17.65 per hour

IV. Authorization, Approval & Ratification of Resignations

1. Read, Metta
Instructional Assistant – Special Education IIA
Linwood Howe
6 hours per day, school year
Education
Effective
Range 16 – \$17.65 per hour

V. Authorization, Approval & Ratification of Termination of Employment & Placement on 39-month Reemployment List Due to Exhaustion of Benefits

1. Peller, Nicole
Payroll Technician
District Office – Business Services
8 hours per day, 12 months per year
Exhaustion of benefits
Funding Source: General Fund
Effective January 9, 2012
Range 29 – \$4218.00 per month

RECOMMENDED MOTION: That approval be granted for Classified Personnel Services Report No. 10

Moved by:

Seconded by:

Vote:

BOARD REPORT

1/24/12

9.6

9.6 Approval is Recommended for CCHS Lacrosse Team Trip to Northern California, March 22-24, 2012

Board policy 6153, Field Trips, specifies that field trips or other student trip activities sponsored by the school district be approved by the Board of Education when they involve an overnight or a more extended stay by students.

Culver City High School requests permission for approximately 40 students to participate in two Lacrosse games in Northern California and tour the college campuses of Sonoma State University, University of California at Davis, and California State University at Sacramento. Students will miss two days of school on March 22nd and March 23rd. Students will be chaperoned by Casey Chabola, Head Coach, Adam Eskridge, Assistant Coach, and other members of the coaching staff. All expenses will be paid by the Lacrosse Program through the CCHS Booster Club.

RECOMMENDED MOTION: That the Board approve the CCHS Lacrosse Team Trip to Northern California, March 22-24, 2012.

Moved by:

Seconded by:

Vote:

BOARD REPORT

1/24/12

9.7

9.7 **Approval is Recommended for the Williams/Valenzuela/CAHSEE Lawsuit Settlement Quarterly Report on Williams Uniform Complaints**

As a result of the Valenzuela/CAHSEE lawsuit settlement and Williams Legislation, a uniform complaint report summary must be submitted quarterly to the Board of Education and the Los Angeles County Office of Education. The summary for the reporting period of October 1, 2011 through December 31, 2011 is presented here for Board approval. There were no complaints during this period.

RECOMMENDED MOTION: That the Board approves the Williams/Valenzuela/CAHSEE Lawsuit Settlement Quarterly Report on Williams Uniform Complaints for the period of October 1, 2011 through December 31, 2011.

Moved by:

Seconded by:

Vote:



**Los Angeles County
Office of Education**
Leading Educators • Supporting Students
Serving Communities

**Williams/Valenzuela/CAHSEE Lawsuit Settlement
Quarterly Report on Uniform Complaints 2011-2012**

District Name: Culver City Unified School District

Date: 1/9/12
Assistant Superintendent

Person completing this form: Eileen Carroll

Title: Educational Services

Quarter covered by this report (check one below):

- 1st QTR July 1 to September 30 Due Oct.17, 2011
- 2nd QTR October 1 to December 31 Due Jan. 17, 2012
- 3rd QTR January 1 to March 31 Due Apr. 16, 2012
- 4th QTR April 1 to June 30 Due Jul. 16, 2012

Date for information to be reported publicly at governing board meeting: January 24, 2012

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials	0	0	0
Facilities	0	0	0
Teacher Vacancy and Misassignment	0	0	0
CAHSEE Intensive Instruction and Services	0	0	0
TOTAL	0	0	0

Print Name of District Superintendent Patricia W. Jaffe

Signature of District Superintendent *Patricia W. Jaffe* Date 1/9/12

Return the **Quarterly Summary** to:
Williams Legislation Implementation Project
Los Angeles County Office of Education
c/o Yolanda M. Benitez, Williams Settlement Legislation
9300 Imperial Highway, PCS/Williams
Downey, CA 90242

Telephone: (562) 803-8227
FAX: (562) 401-5659
E-Mail: Benitez_Yolanda@lacoed.edu

BOARD REPORT

1/24/12

9.8

9.8 Approval is Recommended for the 2010-11 California High School Exit Examination Apportionment Information Report 60 Day General Waiver Request

To receive apportionment funds, the District must verify the accuracy of the CAHSEE Apportionment Information Report. CCUSD is requesting a 60 day waiver of the December 31, 2011 deadline. School Site Councils and Bargaining Units are in support of and have approved this application for the 60 day waiver.

RECOMMENDED MOTION: That the Board approve the 2010-11 California High School Exit Examination Apportionment Information Report 60 Day General Waiver Request.

Moved by:

Seconded by:

Vote:

CALIFORNIA DEPARTMENT OF EDUCATION
GENERAL WAIVER REQUEST

GW-1 (Rev. 10-2-09) <http://www.cde.ca.gov/re/lr/wr/>

First Time Waiver: x
 Renewal Waiver:

Send Original plus one copy to:
 Waiver Office, California Department of Education
 1430 N Street, Suite 5602
 Sacramento, CA 95814

Send Electronic copy in **Word** and
 back-up material to: waiver@cde.ca.gov

CD CODE						
1	9	6	4	4	4	4

Local educational agency: Culver City Unified School District			Contact name and Title: Eileen Carroll, Assistant Superintendent Educational Services			Contact person's e-mail address: eileencarroll@ccusd.org		
Address: (City)		(State)		(ZIP)		Phone (and extension, if necessary): 310-842-4220 X 4213 Fax Number: 310-842-4274		
4034 Irving place, Culver City, CA 90232								
Period of request: (month/day/year) From: 12/31/2011 To: 2/28/2012			Local board approval date: (Required) January 24, 2012			Date of public hearing: (Required) January 24, 2012		

LEGAL CRITERIA

- Under the general waiver authority of *Education Code* 33050-33053, the particular *Education Code* or *California Code of Regulations* section(s) to be waived (number): Title 5, Section 1225 Circle One: *EC* or **CCR**
 Topic of the waiver: Extension of CAHSEE Apportionment Report deadline
- If this is a renewal of a previously approved waiver, please list Waiver Number: _____ and date of SBE Approval _____
 Renewals of waivers must be submitted two months before the active waiver expires.
- Collective bargaining unit information. Does the district have any employee bargaining units? No X Yes If yes, please complete required information below:
 Bargaining unit(s) consulted on date(s): 1/17/2012
 Name of bargaining unit and representative(s) consulted: CCFT - David Mielke Debra Hamme - ACE
 The position(s) of the bargaining unit(s): Neutral X Support Oppose (*Please specify why*)
 Comments (if appropriate):
- Public hearing requirement: A public hearing is not simply a board meeting, but a properly noticed public hearing held during a board meeting at which time the public may testify on the waiver proposal. Distribution of local board agenda does not constitute notice of a public hearing. Acceptable ways to advertise include: (1) print a notice that includes the time, date, location, and subject of the hearing in a newspaper of general circulation; or (2) in small school districts, post a formal notice at each school and three public places in the district.

 How was the required public hearing advertised?
 Notice in a newspaper X Notice posted at each school X Other: CCUSD Website & District Office
- Advisory committee or school site councils. Please identify the council(s) or committee that reviewed this waiver:

 Site Councils, elementary and secondary schools.

 Date the committee/council reviewed the waiver request:
 Lin Howe Site Council 1/17; CCMS Site Council 1/19; CCHS Site Council 1/18; CPHS 1/19; El Marino Site Council 1/19; La Ballona Site Council 1/19; Farragut Site Council 1/19; El Rincon Site Council 1/24

 Were there any objection(s)? No X Yes (*If there were objections please specify*)

CALIFORNIA DEPARTMENT OF EDUCATION
GENERAL WAIVER REQUEST
 GW-1 (10-2-09)

6. *Education Code* or *California Code of Regulations* section to be waived. If the request is to waive a portion of a section, type the text of the pertinent sentence of the law, or those exact phrases requested to be waived (use a **strike out key**).

“Certified reports must be postmarked by December 31, 2011.”

7. Desired outcome/rationale. Describe briefly the circumstances that brought about the request and why the waiver is necessary to achieve improved student performance and/or streamline or facilitate local agency operations. If more space is needed, please attach additional pages.

Report was not filed by the 12/31/2011 deadline, so the LEA is requesting an extension.

8. Demographic Information:

Culver City Unified has a student population of 6,784 and is located in an urban area in Los Angeles County.

Is this waiver associated with an apportionment related audit penalty? (per EC 41344) No Yes
 (If yes, please attach explanation or copy of audit finding)

Has there been a Categorical Program Monitoring (CPM) finding on this issue? No Yes
 (If yes, please attach explanation or copy of CPM finding)

District or County Certification – I hereby certify that the information provided on this application is correct and complete.

Signature of Superintendent or Designee: Patricia W. Jaffe	Title: Superintendent	Date: 1/24/12
FOR CALIFORNIA DEPARTMENT OF EDUCATION USE ONLY		
Staff Name (type or print):	Staff Signature:	Date:
Unit Manager (type or print):	Unit Manager Signature:	Date:
Division Director (type or print):	Division Director Signature:	Date:
Deputy (type or print):	Deputy Signature:	Date:

California High School Exit Examination
 Apportionment Information Report
 2010-11 Administrations

This report was compiled from information taken from the California High School Exit Examination answer documents submitted for scoring examinations administered during the fiscal year July 1, 2010 through June 30, 2011. All students are reported in the grade indicated on the answer document (answer documents indicating Post-Grade Twelve Students does not change the grade level). To receive apportionment funds, the superintendent or charter school administrator must verify the accuracy, sign, date, and return this report to the California Department of Education (CDE) postmarked by December 31, 2011. Reports postmarked later than December 31, 2011, must be accompanied by a waiver request as provided for by California Education Code Section 33050. The CDE cannot release apportionment payments for late reports without a State Board of Education approved waiver.

District, County Office, or Charter School Name:

Culver City Unified

CD/Code:

19 64444

Administration	Row	Pupils Tested with Any Portion (Subject) of Exam	A	B	C	D	E	F	G	H
			Grade 10	Grade 11	Grade 12	Adult	Grade Unknown	Totals A+B+C+D+E	Rate	Tested Apportionment Total (F x G)
July 27-28, 2010	1	Number Pupils Tested	0	0	0	0	0	0	\$3.00	\$0.00
October 5-6, 2010	2	Number Pupils Tested	0	102	69	6	0	177	\$3.00	\$531.00
November 9-10, 2010	3	Number Pupils Tested	0	0	0	0	0	0	\$3.00	\$0.00
December 4 & 11, 2010 (Sat)	4	Number Pupils Tested	0	0	0	0	0	0	\$3.00	\$0.00
February 1-2, 2011	5	Number Pupils Tested	0	72	50	9	0	131	\$3.00	\$393.00
March 8-9, 2011	6	Number Pupils Tested	588	0	12	8	0	608	\$3.00	\$1,824.00
May 10-11, 2011	7	Number Pupils Tested	16	1	30	5	0	52	\$3.00	\$156.00
	8	Total Pupils Tested:	604	175	161	28	0	968	\$3.00	\$2,904.00

Administration	Row	Pupils Not Tested (Census) Demographic Information Only	Grade 10	Rate	Not Tested Apportionment Total (A x G)
February 1-2, 2011	9	Number Pupils Not Tested	0	\$0.32	\$0.00
March 8-9, 2011	10	Number Pupils Not Tested	12	\$0.32	\$3.84
	11	Total Pupils Not Tested:	12	\$0.32	\$3.84
TOTAL APPORTIONMENT (Row 8 + Row 11):					\$2,907.84

Certification: I certify (1) that all secure test materials have been returned and (2) the accuracy of the apportionment information, required per California Code of Regulations, Title 5, Section 1225, as reflected on this report.

Superintendent or Charter School Administrator Name Patricia W. Jaffe, Supt.	Superintendent or Charter School Administrator Kevin Kronfeld	Date 1/24/12	District CAHSEE Coordinator Name Kevin Kronfeld	CAHSEE Coordinator Phone 310-842-4220 x4250
---	--	-----------------	--	---

**California Department of Education
California High School Exit Examination
2010-11 School Detail Report
Report Date: November 7, 2011**

District, County Office, or Charter School Name:

Culver City Unified

CD Code:

19 64444

CDS	School Name	A	B	C	D	E
		Pupils Tested	Tested Amount (A x \$3.00)	Pupils Not Tested* (Census Only)	Pupils Not Tested (Census Amount Only) (C x \$0.32)	Total Apportionment (B + D)
19 64444 1932185	Culver City Adult	30	\$90.00	0	\$0.00	\$90.00
19 64444 1932201	Culver City High	836	\$2,508.00	11	\$3.52	\$2,511.52
19 64444 1932656	Culver Park High	84	\$252.00	1	\$0.32	\$252.32
19 64444 0000001	District Students in NPS	18	\$54.00	0	\$0.00	\$54.00
District Totals:		968	\$2,904.00	12	\$3.84	\$2,907.84

BOARD REPORT

1/24/12

9.9

9.9 Approval is Recommended for the 2010-11 California English Language Development Test Apportionment Information Report 60 Day General Waiver Request

To receive apportionment funds, the District must verify the accuracy of the CELDT Apportionment Information Report. CCUSD is requesting a 60 day waiver of the December 31, 2011 deadline. School Site Councils and Bargaining Units are in support of and have approved this application for the 60 day waiver.

RECOMMENDED MOTION: That the Board approve the 2010-11 California English Language Development Test Apportionment Information Report 60 Day General Waiver Request.

Moved by:

Seconded by:

Vote:

GENERAL WAIVER REQUEST

GW-1 (Rev. 10-2-09)

<http://www.cde.ca.gov/re/lr/wr/>

First Time Waiver: x

Renewal Waiver:

Send Original plus one copy to:
 Waiver Office, California Department of Education
 1430 N Street, Suite 5602
 Sacramento, CA 95814

Send Electronic copy in **Word** and
 back-up material to: waiver@cde.ca.gov

CD CODE						
1	9	6	4	4	4	4

Local educational agency: Culver City Unified School District		Contact name and Title: Eileen Carroll, Assistant Superintendent Educational Services		Contact person's e-mail address: EileenCarroll@ccusd.org	
Address: (City) (State) (ZIP) 4034 Irving place, Culver City, CA 90232		Phone (and extension, if necessary): 310-842-4220 X 4213		Fax Number: 310-842-4274	
Period of request: (month/day/year) From: 12/31/2011 To: 2/28/2012		Local board approval date: (Required) January 24, 2012		Date of public hearing: (Required) January 24, 2012	

LEGAL CRITERIA

1. Under the general waiver authority of *Education Code* 33050-33053, the particular *Education Code* or *California Code of Regulations* section(s) to be waived (number): Title 5, Section 11517.5 Circle One: EC or CCR

Topic of the waiver: Extension of CELDT Apportionment Report deadline

2. If this is a renewal of a previously approved waiver, please list Waiver Number: _____ and date of SBE Approval _____
 Renewals of waivers must be submitted two months before the active waiver expires.

3. Collective bargaining unit information. Does the district have any employee bargaining units? No X Yes If yes, please complete required information below:

Bargaining unit(s) consulted on date(s): 1/17/2012
 Name of bargaining unit and representative(s) consulted: CCFT - David Mielke Debra Hamme - ACE
 The position(s) of the bargaining unit(s): Neutral X Support Oppose (Please specify why)
 Comments (if appropriate):

4. Public hearing requirement: A public hearing is not simply a board meeting, but a properly noticed public hearing held during a board meeting at which time the public may testify on the waiver proposal. Distribution of local board agenda does not constitute notice of a public hearing. Acceptable ways to advertise include: (1) print a notice that includes the time, date, location, and subject of the hearing in a newspaper of general circulation; or (2) in small school districts, post a formal notice at each school and three public places in the district.

How was the required public hearing advertised?

 Notice in a newspaper X Notice posted at each school X Other: CCUSD website & District Office

5. Advisory committee or school site councils. Please identify the council(s) or committee that reviewed this waiver:

Date the committee/council reviewed the waiver request:
 Lin Howe Site Council 1/17; CCHS Site Council 1/18; CPHS 1/19; CCMS Site Council 1/19; El Marino Site Council 1/19; La Ballona Site Council 1/19; Farragut Site Council 1/19; El Rincon Site Council 1/24

Were there any objection(s)? No X Yes (If there were objections please specify)

CALIFORNIA DEPARTMENT OF EDUCATION
GENERAL WAIVER REQUEST
 GW-1 (10-2-09)

6. *Education Code* or *California Code of Regulations* section to be waived. If the request is to waive a portion of a section, type the text of the pertinent sentence of the law, or those exact phrases requested to be waived (use a **strike out key**).

“Certified reports must be postmarked by December 31, 2011.”

7. Desired outcome/rationale. Describe briefly the circumstances that brought about the request and why the waiver is necessary to achieve improved student performance and/or streamline or facilitate local agency operations. If more space is needed, please attach additional pages.

Report was not filed by the 12/31/2011 deadline, so the LEA is requesting an extension.

8. Demographic Information:

Culver City Unified has a student population of 6,784 and is located in an urban area in Los Angeles County.

Is this waiver associated with an apportionment related audit penalty? (per EC 41344) No Yes
 (If yes, please attach explanation or copy of audit finding)

Has there been a Categorical Program Monitoring (CPM) finding on this issue? No Yes
 (If yes, please attach explanation or copy of CPM finding)

District or County Certification – I hereby certify that the information provided on this application is correct and complete.

Signature of Superintendent or Designee: Patricia W. Jaffe	Title: Superintendent	Date: 1/24/12
FOR CALIFORNIA DEPARTMENT OF EDUCATION USE ONLY		
Staff Name (type or print):	Staff Signature:	Date:
Unit Manager (type or print):	Unit Manager Signature:	Date:
Division Director (type or print):	Division Director Signature:	Date:
Deputy (type or print):	Deputy Signature:	Date:

**Apportionment Information Report and Certification
California English Language Development Test (CELDT)
2010-11 Report**

California Department of Education
Assessment Development and
Administration Division

Return Form To:

Kerri Wong, AGPA
Assessment Development and Administration Division
California Department of Education
1430 N Street, Suite #4202
Sacramento, CA 95814

**MUST BE POSTMARKED BY
DECEMBER 31, 2011**

County Name	Los Angeles	District Name	Culver City Unified
County Code	19	District Code	64444
Charter Number	0000		

Title 5, Section 11517.5 of the California Code of Regulations specifies that each school district shall receive an Apportionment Information Report that shall include the number of pupils assessed with the CELDT as indicated by the number of answer documents submitted to and scored by the test contractor for each administration (July 1 through June 30). The superintendent of each school district must certify the accuracy of the apportionment information and the report must be postmarked by December 31. If postmarked after December 31, the apportionment information report must be accompanied by the State Testing Apportionment Information Report Waiver request as provided by Education Code Section 33050. The amount of funding to be apportioned to the school district for the tests shall be calculated by multiplying the amount per administration established by the State Board of Education (SBE) to enable school districts to meet the requirement of Education Code Section 60851 by the number of pupils in the school district tested with the CELDT during the previous fiscal year. Apportionments will not be processed until all information and certifications are provided. Return the form by U.S. mail to the address above. Do not FAX copies. Keep a copy for your records.

	Annual Assessment		Initial Assessment		Apportionment Amount
	Pupils tested July 1 thru October 31, 2010	Pupils tested July 1 thru October 31, 2010	Pupils tested within 30 days of enrollment	TOTAL	
Number of Pupils Tested July 1, 2010 – June 30, 2011	749	287	1036	\$5,180.00	

Certification: I certify that the information provided on this form is accurate and that the district will maintain all related records to be available for audit purposes.

District Superintendent, County Superintendent, or Charter School Director	District CELDT Coordinator
Patricia W. Jaffe, Superintendent	Eileen Carroll, Assistant Superintendent
Superintendent's (or Charter School Director's) Signature : Date	District CELDT Coordinator's Signature Date
	1/24/12
Superintendent's (or Charter School Director's) E-mail	District CELDT Coordinator's E-mail
patriciajaffe@ccusd.org	eilleencarroll@ccusd.org
Phone	Phone
310-842-4220	310-842-4220
x4204	x4213

BOARD REPORT

1/24/12

9.10

9.10 Compensation Report of the Members of the Board of Education

The attached report lists the cost to the District of all expenditures paid out on behalf of each Board Member from October 1, 2011 through December 31, 2011.

RECOMMENDED MOTION: That the Board of Education for Culver City Unified School District accept the Compensation Report for the period of October 1, 2011 through December 31, 2011 as presented.

Moved by:

Seconded by:

Vote:

**2011-12
Quarterly Compensation and Expenditure Report
of the
Members of the Board of Education**

October 1, 2011 to December 31, 2011

Board Member	Stipend	Statutory Benefits	Health & Welfare	Other Expenditures	Total
Fetter, Laura J	\$ 240.00	\$ 29.18	\$ -	\$ -	\$ 269.18
Goldberg, Nancy	\$ 240.00	\$ 32.78	\$ -	\$ -	\$ 272.78
Gourley, Steven	\$ 480.00	\$ 65.56	\$ 329.14	\$ -	\$ 874.70
Paspalis, Katherine	\$ 720.00	\$ 39.99	\$ 3,396.65	\$ -	\$ 4,156.64
Siever, Patricia	\$ 720.00	\$ 94.74	\$ 32.40	\$ -	\$ 847.14
Silbiger, Karlo	\$ 720.00	\$ 98.34	\$ -	\$ -	\$ 818.34
Zeidman, Curtis Scott	\$ 480.00	\$ 65.56	\$ 463.98	\$ -	\$ 1,009.54
TOTAL	\$ 3,600.00	\$ 426.15	\$ 4,222.17	\$ -	\$ 8,248.32

This report represents all expenditures made by the district to, or on behalf of, members of the Board of Education:

- A Stipend is "compensation" made to elected officials for the public service they provide pursuant to Education Code 35120.
- Statutory Benefits are expenditures paid by the District related to the Stipend.
- Health & Welfare represents expenditures for medical, dental and life insurance.
- Other Expenditures are travel/conference related expenses while on District business.
- End of each Fiscal Year, Staff will present annual board compensation report.

BOARD REPORT

9.11 Student Teacher Agreement Between the Culver City Unified School District and University of Southern California

For many years the district has cooperated with local universities to provide student teaching experience to students enrolled in the respective institutions. The contract between University of Southern California and the Culver City Unified School District will authorize students at this institution to student teach in the district.

RECOMMENDED MOTION: Authorize the Superintendent to enter into an agreement on behalf of Culver City Unified School District with University of Southern California effective February 1, 2012 through June 30, 2015.

Moved by:

Seconded by:

Vote:



November 14, 2011

Leslie Lockhart
Director of Human Resources
Culver City Unified School District
4034 Irving Place
Culver City, CA 90232

Rossier School
of Education

MAT@USC Program

Dear Ms. Lockhart:

We're excited about working with you and your faculty to help train a new generation of great teachers. To make our relationship most effective, we've created this agreement. Please feel free to email or call us if any of its terms are unclear or problematic.

Term and Parties

This Agreement will be effective from February 1, 2012 to June 30, 2015, and is between:

The University of Southern California ("USC") is a California nonprofit educational institution; our address is Waite Phillips Hall, 3470 Trousdale Parkway, Los Angeles, CA 90089. Our program (the "Program") is a Master of Arts in Teaching.

2tor, Inc. ("2tor") is a Delaware corporation; its office is at 8201 Corporate Drive, Suite 900, Landover, Maryland 20785. USC and 2tor are collectively referred to herein as "we"; and

You are Culver City Unified School District ("You"); your address is 4034 Irving Pl., Culver City, CA 90232 (the "School or District").

You, 2tor and USC are the "Parties."

Placement of USC's Program Teacher Candidates.

1. *Cooperating Schools:* You will host a teacher candidate or candidates during a period of observation and/or practice, allowing them to observe students and/or teach well-planned lessons mediated by Guiding Teachers. This will occur during school operating hours and in multiple classrooms. These aspects of learning to teach may also extend to interviewing teachers, school leaders, students, and other members of the school community.

You may terminate any teacher candidate for any violation of your regulations or for other reasonable cause in accordance with your standard policies or practice.

2. *Guiding Teachers*: Through your recommendation, our observation and candidate reference, we will identify teachers working within the School or District, based on their experience, that we believe would make outstanding Guiding Teachers to supervise and prepare teacher candidates. Both you and we must approve the participation of any teacher as a Guiding Teacher, but you will make your best effort to approve enough Guiding Teachers to place the teacher candidates as mentioned above. If a Guiding Teacher is unable to perform his or her duties pursuant to this Agreement, the District agrees to provide the teacher candidate with the best possible alternative Guiding Teacher to supervise and prepare the teacher candidate, and not a substitute teacher who the District employs as a replacement for the original Guiding Teacher.

3. *Honorarium*: 2tor will pay an honorarium of \$350 to each Guiding Teacher for participation in the Program. We may end an individual's participation as a Guiding Teacher at any time for any reason, in which case the honorarium will be paid pro rata.

4. *Consent for Video*: The performance in the classroom of teacher candidates may be videorecorded, and information about teacher candidates may be obtained by USC or 2tor. The School or District will provide reasonable assistance to teacher candidates in obtaining signed video release forms and other necessary consents from each Guiding Teacher and your students.

Post-Graduation Employment of USC's Candidates

5. *[Item intentionally omitted]*

6. *[Item intentionally omitted]*

Legal Matters

7. *Compliance with Law*. Despite anything else in this Agreement, each party to this Agreement will comply with applicable law. We will take all commercially reasonable measures to protect personally-identifiable data about your students consistent with the Family Education Rights and Privacy Act ("FERPA"), and work with you to adhere to your background check policy.

8. *Lack of Employment Relationship.* Guiding Teachers are your employees, not ours. Neither USC nor 2tor will hire or otherwise determine any Guiding Teacher's employment by you. We won't pay any Guiding Teacher's wages, salary, benefit or compensation of any kind, except that (with your permission) 2tor will pay an honorarium to each Guiding Teacher for participation in the Program. Further, neither 2tor nor USC will supervise or control any Guiding Teacher during the course of his or her employment by you, except that we will monitor training and feedback given by Guiding Teachers to teacher candidates.

It is understood and agreed that teacher candidates are not to be considered employees of USC, 2tor or the District. Teacher candidates are fulfilling specific requirements for in-classroom experience as a part of the MAT@USC degree program, led by USC faculty members, which includes assignments that will be completed in the cooperating school setting.

9. *Termination & Renewal.* Any Party may terminate this Agreement with or without cause by providing the other parties written notice pursuant to Section 12. Termination will be effective at the end of the school year during which the notice of termination is issued. For the avoidance of doubt, other than where a District removes a teacher candidate pursuant to Section 1 above, the District shall permit current teacher candidates to complete the current school year at the time of termination. Absent termination by either party pursuant to this Section 9, upon completion of the initial term of this Agreement as first set forth above, this Agreement shall automatically renew for successive one year periods.

10. *Final Agreement.* This Agreement is the final, complete expression of agreement. It supersedes any and all prior or contemporaneous agreements or understandings, written or oral, among the Parties regarding its subject matter and may not be changed without written agreement of each Party.

11. *Indemnification.* USC agrees to indemnify, defend and hold harmless you, your employees, agents, and representatives, from all claims, actions, awards or judgements for damages, including costs, expenses and attorneys' fees where liability is found to exist by reason of the acts or omissions of USC, its employees, agents, trustees or representatives.

2tor agrees to indemnify, defend and hold harmless you, your employees, agents, and representatives, from all claims, actions, awards or judgements for damages, including costs, expenses and attorneys' fees where liability is found to exist by reason of the acts or omissions of 2tor, its employees, agents, trustees or representatives.

You agree to indemnify, defend and hold harmless USC and 2tor, their employees, agents, trustees and representatives, from all claims, actions, awards or judgements for damages, including costs, expenses and attorneys' fees where liability is found to exist by reason of the acts or omissions of your employees, agents or representatives.

12. *Notices.* All notices, requests, or demands to or upon any Party under this Agreement will be in writing, and will be deemed given on the date received (or on the next date if such confirmation is not by 3pm), addressed as follows:

For 2tor
2tor, Inc.
8201 Corporate Drive • Suite 900
Landover, MD 20785
Attn: Office of Placement Services
Fax: (888) 878-5380

With a copy to:
Obermayer Rebmann Maxwell &
Hippel LLP
One Penn Center • Suite 1900
1617 John F. Kennedy Boulevard
Philadelphia, PA 19103-1895
Attn: Todd J. Glassman, Esq.
Fax: (215) 665-3165

For USC
University of Southern California
Rossier School of Education
1150 S. Olive Street • Suite 2100
Los Angeles, CA 90015
Attn: Erika Klein, Director
Fax: (213) 821-3424

For School or District
Culver City Unified School District
4034 Irving Place
Culver City, CA 90232
Leslie Lockhart, Director of Human
Resources
Tel: (310) 842-4220
Fax: (310) 842-4205

13. *Limitation of Liability.* No party will be liable to another or to any other person for any reason for any indirect, consequential, incidental, exemplary, punitive, or special damages, of any nature or character, including, but not

limited to, damages for loss of goodwill, profits or data, work stoppage, or material computer failure or malfunction, whether in an action in contract, tort, or otherwise, arising out of or in connection with this Agreement, even if the party at fault or in breach has been advised of the possibility of such damages.

14. *Severability.* Whenever possible, each provision of this Agreement will be interpreted in such manner as to be effective and valid under applicable law, but if any provision of this Agreement is held to be prohibited by or invalid under applicable law, such provision will be ineffective only to the extent of such prohibition or invalidity, without invalidating the remainder of this Agreement.

15. *Descriptive Headings; Interpretation.* The descriptive headings of this Agreement are inserted for convenience only and do not constitute a substantive part of this Agreement. The use of the word "including" in this Agreement will be by way of example rather than by limitation.

16. *Binding Effect.* This Agreement will be binding upon, and will inure to the benefit of its parties and their respective legal representatives, predecessors, beneficiaries, successors, controlling persons, affiliates, subsidiaries, parents, assigns, officers, directors, employees, and agents.

17. *Counterparts.* This Agreement may be executed in one or more counterparts, including by facsimile. All executed counterparts together will be deemed to be one and the same instrument.

18. *Governing Law.* This Agreement will be construed by and governed under the laws of the State of California, without regard to its conflict of laws principles.

19. *Waiver of Jury Trial.* The Parties hereby irrevocably and unconditionally waive trial by jury in any action or proceeding arising out of, in connection with or relating to this Agreement.

20. *Authorization to Sign.* Each person signing this Agreement represents and warrants that he/she is authorized to the fullest extent of the law to sign and bind in the capacity provided for herein.

21. *Confidentiality.* During the term of this Agreement and for a period of two years thereafter, each Party will maintain as confidential and will not use or disclose any information or materials designated in writing as confidential by USC or its agents, except as required by applicable law or as authorized in writing by the Party designating such information as "confidential".

Again, we look forward to working with you!

UNIVERSITY OF SOUTHERN
CALIFORNIA, ON BEHALF OF THE
ROSSIER SCHOOL OF EDUCATION

By: _____

Name:

Title:

2tor, Inc.

By: _____

Name:

Title:

Please sign below if these terms are acceptable

School or District: Culver City Unified School District

By: _____

Name:

Title:

Please Mail or Fax this Agreement to:

Office of Placement Services/MAT@USC
c/o 2tor, Inc.
1150 S. Olive Street • Suite 2050
Los Angeles, CA 90015
Fax: (213) 493-6557



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/26/2011

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER 1-818-539-2300 Arthur J. Gallagher & Co. Insurance Brokers of California, Inc. License #0726293 505 North Brand Boulevard, Suite 600 Glendale, CA 91203-3944 megan_mcardle@ajg.com	CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS:		FAX (A/C, No):
	INSURER(S) AFFORDING COVERAGE		NAIC #
INSURED University of Southern California Attn: Richard Cho 851 Downey Way, BSH 300 Los Angeles, CA 90089-1058	INSURER A: United Educators Ins RRG Inc		10020
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		

COVERAGES

CERTIFICATE NUMBER: 20838656

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> \$2M SIR applies GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			GLX201100015100	05/01/11	05/01/12	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ N/A PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N N/A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						WC STATUTORY LIMITS <input type="checkbox"/> OTHER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Evidence of Insurance.

CERTIFICATE HOLDER**CANCELLATION**

To Whom It May Concern	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Megan McCardle</i>

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BOARD REPORT

1/24/12

10.1

10.1 American Citizenship Awards

The American Citizenship Award Program is designed to recognize the students who consistently exhibit the kinds of behavior we want to see displayed in our schools and in our communities. Examples of this behavior include:

- Participating in school and/or community service.
- Showing a positive attitude toward classmates, school, and community.
- Displaying an understanding and appreciation of civic responsibility.
- Possessing strength of character and the courage to do what is right.
- Promoting citizenship with school or community through other activities.

This month eight students, one from each school, will be recognized for their good citizenship.

BOARD REPORT

1/24/12

10.2

10.2 Spotlight on Education – La Ballona Elementary School and Culver Park High School

Christine Collins, Principal, will share some of the instructional practices that are showing significant results in achieving and exceeding the goals in the Single Plan for Student Achievement for La Ballona Elementary School.

Maryanne Turner, Principal, will share some of the instructional practices that are showing significant results in achieving and exceeding the goals in the Single Plan for Student Achievement for Culver Park High School.

BOARD REPORT

1/24/12

12.1

12.1 2010-2011 Independent Audit Report

The State of California requires an independent audit of each school district to be conducted annually. In keeping with this requirement, the 2010-2011 audit report is being presented by the certified public accounting firm of Christy White, a Professional Accountancy Corporation.

The report prepared by the firm expresses an opinion of the financial condition of the District using generally accepted accounting and auditing standards as set forth by the Comptroller General of the United States. Findings and associated responses for both the current and prior year are located in the Findings and Recommendations Section of the report. The report is provided under separate cover.

12.2 CCUSD Litigation Against Students in the District

A community group Culver City Citizens for an Ethical School Board will present information regarding Board policy on litigation in the District and special education. Action is sought for the current Board to amend and follow a revised policy regarding such litigation which will promote better financial health and ethical action for the whole CCUSD student body and their families.

BOARD REPORT

1/24/12

12.3

12.3 Special Education Update

Jo-Anne Cooper, Director of Special Education, will present an overview of current Special Education practices and programs in Culver City Unified School District. This presentation will include a description of Free Appropriate Public Education (FAPE), the Individualized Education Plan (IEP) process, the Resolution Dispute Process and the status of current Special Education programs in Culver City Unified School District.

BOARD REPORT

1/24/12

12.4

12.4 **First Reading of Revised Administrative Regulation/Board Policy 5116.1, Students – Intradistrict Open Enrollment**

It is recommended practice that the Board of Education regularly review Board Policies/Administrative Regulations that are significant to the operation of the district. A revised Administrative Regulation/Board Policy on Students – Intradistrict Open Enrollment is being presented for a first reading.

INTRADISTRICT OPEN ENROLLMENT

Transfers for Victims of a Violent Criminal Offense

Within a reasonable amount of time, not to exceed 10 school days, after it has been determined that a student has been the victim of a violent criminal offense while on school grounds, the student's parents/guardians shall be offered an option to transfer their child to an eligible school identified by the Superintendent or designee. In determining whether a student has been a victim of a violent criminal offense, the Superintendent or designee shall consider the specific circumstances of the incident on a case-by-case basis and consult with local law enforcement as appropriate. Examples of violent criminal offenses include, but are not limited to, attempted murder, battery with serious bodily injury, assault with a deadly weapon, rape, sexual battery, robbery, extortion, or hate crimes.

The Superintendent or designee shall consider the needs and preferences of the affected student and his/her parents/guardians in making the offer. If the parents/guardians elect to transfer their child, the transfer shall be completed as soon as practicable.

Transfer from a "Persistently Dangerous" School

Within 10 school days after receiving notification from the California Department of Education (CDE) that a school has been designated as "persistently dangerous," the Superintendent or designee shall notify parents/guardians of the school's designation. Within 20 school days after learning of the school's designation, the Superintendent or designee shall notify parents/guardians of their option to transfer their child(ren) from such school.

(cf. 0450 - Comprehensive Safety Plan)

Parents/guardians who desire to transfer their child(ren) out of a "persistently dangerous" school shall provide written notification to the Superintendent or designee and shall rank-order their preferences from among all schools identified by the Superintendent or designee as eligible to receive transfer students. The Superintendent or designee may establish a reasonable timeline, not to exceed 10 school days, for the submission of parent/guardian requests.

The Superintendent or designee shall consider the needs and preferences of students and parents/guardians before making an assignment, but is not obligated to accept the parents'/guardians' preference if the assignment is not feasible due to space constraints or other considerations. For parents/guardians who accept an offer of an Intradistrict transfer to another CCUSD school, the transfer shall generally be made within 30 school days of the District receiving the notice of the school's designation by the CDE.

If parents/guardians decline the assigned school, the student may remain in his/her current school.

INTRADISTRICT OPEN ENROLLMENT (Continued)

The transfer shall remain in effect as long as the student's school of origin is identified as "persistently dangerous." The Superintendent or designee may choose to make the transfer permanent based on the educational needs of the student, parent/guardian preferences, and other factors affecting the student's ability to succeed if returned to the school of origin.

The Superintendent or designee shall cooperate with neighboring districts to develop an interdistrict transfer program in the event that space is not available in a district school.

(cf. 5117 - Interdistrict Agreements)

Open Enrollment Selection Procedures

Definition: Preferred school means one or more of the schools parent/guardian requested on the Intradistrict Transfer Application. Parents may rank their preferences 1 to 5.

To implement intradistrict open enrollment pursuant to Education Code 35160.5:

1. The Superintendent or designee shall identify those schools of residence which may have space available for additional students. A list of these schools of residence and open enrollment applications shall be available at all school offices.
2. Parents/guardians of students who submit applications to the district between February 15 and March ~~30~~ **15** shall be eligible for admission to their preferred school the following school year under the district's open enrollment policy.
3. If applications exceed available space, enrollment in a preferred school shall be determined by lot from the eligible applicant pool, and a waiting list shall be established to indicate the order in which applicants may be accepted as more openings occur. Late applicants shall not be added to the waiting list for the current year.
4. **On or before July 31,** ~~the~~ Superintendent or designee shall provide written notification to applicants by mail or e-mail as to whether their applications have been approved, denied or placed on a waiting list. If the application is denied, the reasons for denial shall be stated.
5. Approved applicants must confirm their enrollment within 10 working days.

~~Once in attendance, a student shall not be required to apply for readmission.~~

~~Any complaints regarding the selection process shall be submitted to the Superintendent or designee.~~

INTRADISTRICT OPEN ENROLLMENT (Continued)

Once enrolled, a student shall not be required to reapply for admission. However, the student may be subject to displacement due to excessive enrollment.

Any complaints regarding the open enrollment process shall be submitted in accordance with the applicable complaint procedure.

(cf. 1312.3 – Uniform Complaint Procedures)

Notifications

Notifications shall be sent to parents/guardians at the beginning of each school year describing all current statutory attendance options and local attendance options available in the district. Such notification shall include: (Education Code 48980)

1. All options for meeting residency requirements for school attendance.

(cf. 5111.1 - District Residency)

~~(cf. 5111.12 – Residency Based on Parent/Guardian Employment)~~

(cf. 5111.13 - Residency for Homeless Children)

2. Program options offered within local attendance areas.
3. A description of any special program options available on both an interdistrict and intradistrict basis.
4. A description of the procedure for application for alternative attendance areas or programs and the appeals process available, if any, when a change of attendance is denied.
5. A district application form for requesting a change of attendance.
6. The explanation of attendance options under California law as provided by the California Department of Education.

(cf. 5145.6 – Parental Notifications)

Policy Adopted: January 20, 1998
Policy Revised: September 11, 2007
Policy Revised: April 27, 2010
Policy Reviewed: January 24, 2011

CULVER CITY UNIFIED SCHOOL DISTRICT
Culver City, California

INTRADISTRICT OPEN ENROLLMENT

The Governing Board desires to provide enrollment options that meet the diverse needs and interests of district students. The Superintendent or designee shall establish procedures for the selection and transfer of students among district schools in accordance with law, Board policy and administrative regulation.

(cf. 5117 - Interdistrict Attendance)

The parents/guardians of any student who resides within district boundaries may apply to enroll their child in any district school, regardless of the location of residence within the district. (Education Code 35160.5)

(cf. 5111.1 - District Residency)

(cf. ~~5111.12 - Residency Based on Parent/Guardian Employment~~)

(cf. 5111.13 - Residency for Homeless Children)

The Board shall annually review ~~this policy~~ **enrollment options available to students within the district.** (Education Code 35160.5, 48980)

Enrollment Priorities

Priority for attendance outside a student's attendance area shall be given as follows:

1. Any resident student enrolled in a District school that has been identified on the State of California's Open Enrollment List. (EC 48354)
(cf. 5118 - Open Enrollment Act Transfers)

~~1.~~ **2.** If a district school receiving Title I funds is identified for program improvement, corrective action or restructuring, all students enrolled in that school shall be provided an option to transfer to another district school or charter school. (20 USC 6316)

(cf. 0420.4 - Charter Schools)

(cf. 0520.2 - Title I Program Improvement Schools)

(cf. 6171 - Title I Programs)

~~2.~~ **3.** If while on school grounds a student becomes the victim of a violent criminal offense, he/she shall be provided an option to transfer to another district school or charter school. (20 USC 7912)

~~3.~~ **4.** If a student attends a school designated by the California Department of Education as "persistently dangerous," he/she shall be provided an option to transfer to another district school or charter school. (20 USC 7912; 5 CCR 11992)

(cf. 0450 - Comprehensive Safety Plan)

Students

BP 5116.1(b)

INTRADISTRICT OPEN ENROLLMENT (Continued)

4. 5. The Superintendent or designee may approve a student's transfer to a district school that is at capacity and otherwise closed to transfers upon finding that special circumstances exist that might be harmful or dangerous to the student in the current attendance area, including, but not limited to, threats of bodily harm or threats to the emotional stability of the student.

To grant priority under these circumstances, the Superintendent or designee must have received either: (Education Code 35160.5)

- a. A written statement from a representative of an appropriate state or local agency, including, but not limited to, a law enforcement official, social worker, or a properly licensed or registered professional, including, but not limited to, a psychiatrist, psychologist or marriage and family therapist.
- b. A court order, including a temporary restraining order and injunction.

5. 6. Priority may be given to siblings of students already in attendance in that school.

6. 7. Priority shall be given to any student whose parent/guardian is assigned to that school or an adjacent district facility as his/her primary place of employment.

~~For all other applications for enrollment outside a school's attendance area, the Superintendent or designee shall use a random, unbiased selection process to determine who shall be admitted whenever a school receives admission requests that are in excess of the school's capacity. A school's capacity shall be calculated in a nonarbitrary manner using student enrollment and available space. (Education Code 35160.5)~~

~~Enrollment decisions shall not be based on a student's academic or athletic performance, except that existing entrance criteria for specialized schools or programs may be used provided that the criteria are uniformly applied to all applicants. Academic performance may be used to determine eligibility for, or placement in, programs for gifted and talented students. (Education Code 35160.5)~~

~~(cf. 6172 - Gifted and Talented Student Program)~~

~~No student currently residing within a school's attendance area shall be displaced by another student transferring from outside the attendance area. (Education Code 35160.5)~~

~~(cf. 5116 - School Attendance Boundaries)~~

7. 8. Applicants to El Marino Language School, a School of Choice, shall be selected for each

INTRADISTRICT OPEN ENROLLMENT (Continued)

lottery in the following order:

- a. Sibling applicants of students who reside within District boundaries and will be concurrently enrolled at El Marino.
- b. Sibling applicants of El Marino alumni who reside within District boundaries and will be concurrently enrolled in a CCUSD school.
- c. Japanese- or Spanish-speaking applicants who reside within District boundaries.
- d. English-speaking applicants who reside within District boundaries.
- e. Japanese- or Spanish-speaking applicants, with an approved Interdistrict Transfer Permit, who reside outside of District boundaries.
- f. English-speaking applicants, with an approved Interdistrict Transfer Permit, who reside outside of District boundaries.

Spaces available will be allocated as follows: 30-50% of spaces available shall be reserved for applicants who pass the Japanese or Spanish proficiency exam; 50-70% of spaces available shall be reserved for English-only applicants and/or applicants who do not pass the Japanese or Spanish proficiency exam.

8- 9. Applicants to the Spanish Dual Language Program at La Ballona Elementary School, a School of Residence, shall be selected for each lottery in the following order:

- a. Applicants who reside within La Ballona's attendance boundaries.
- b. Sibling applicants of students who reside within District boundaries and will be concurrently enrolled at La Ballona.
- c. Spanish-speaking applicants who reside within District boundaries.
- d. English-speaking applicants who reside within District boundaries.
- e. Spanish-speaking applicants, with an approved Interdistrict Transfer Permit, who reside outside of District boundaries.
- f. English-speaking applicants, with an approved Interdistrict Transfer Permit, who reside outside of District boundaries.

Spaces available will be allocated as follows: 50% of spaces available shall be reserved for applicants who pass the Spanish proficiency exam; 50% of spaces available shall be reserved for English-only applicants and/or applicants who do not pass the Spanish proficiency exam.

Application and Selection Process

In order to ensure that priorities for enrollment in district schools are implemented in accordance with law, applications for intradistrict open enrollment shall be submitted between February 15 and March 15 of the school year preceding the school year for which the transfer is requested.

INTRADISTRICT OPEN ENROLLMENT (Continued)

The Superintendent or designee shall calculate each school's capacity in a nonarbitrary manner using student enrollment and available space. (Education Code 35160.5)

Except for priorities listed above, the Superintendent or designee shall use a random, unbiased selection process to determine who shall be admitted whenever the school receives admission requests that are in excess of the school's capacity. (Education Code 35160.5)

Enrollment decisions shall not be based on a student's academic or athletic performance, except that existing entrance criteria for specialized schools or programs may be used provided that the criteria are uniformly applied to all applicants. Academic performance may be used to determine eligibility for, or placement in, programs for gifted and talented students. (Education Code 35160.5)

(cf. 6172 - Gifted and Talented Student Program)

Transportation

Except as required by 20 USC 6316, for transfers out of Title I program improvement schools, the district shall not be obligated to provide transportation for students who attend school outside their attendance area.

(cf. 3250 - Transportation Fees)

(cf. 3540 - Transportation)

Legal Reference:

EDUCATION CODE

200 Prohibition Against Discrimination

35160.5 District policies; rules and regulations

35291 Rules

35351 Assignment of students to particular schools

48980 Notice at beginning of term

CODE OF REGULATIONS, TITLE 5

11992-11994 Definition of persistently dangerous schools

UNITED STATES CODE, TITLE 20

6316 Transfers from program improvement schools

7912 Transfers from persistently dangerous schools

CODE OF FEDERAL REGULATIONS, TITLE 34

200.36 Dissemination of information

200.37 Notice of program improvement status, option to transfer

200.39 Program improvement, transfer option

200.42 Corrective action, transfer option

INTRADISTRICT OPEN ENROLLMENT (Continued)

200.43 Restructuring, transfer option

200.44 Public school choice, program improvement schools

200.48 Transportation funding for public school choice

COURT DECISIONS

Crawford v. Huntington Beach Union High School District, (2002) 98 Cal.App.4th 1275

ATTORNEY GENERAL OPINIONS

85 Ops.Cal.Atty.Gen. 95 (2002)

Management Resources:

U.S. DEPARTMENT OF EDUCATION GUIDANCE

Public School Choice, ~~February 2004~~ **January 2009**

Unsafe School Choice Option, May 2004

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Unsafe School Choice Option:

<http://www.cde.ca.gov/ls/ss/se/usco.asp>

U.S. Department of Education, No Child Left Behind: <http://www.nclb.gov>

Policy Adopted: January 20, 1998

Policy Revised: September 11, 2007

Policy Revised: April 27, 2010

Policy Reviewed: January 24, 2012

CULVER CITY UNIFIED SCHOOL DISTRICT
Culver City, California

12.5 Official Election Results

The official Board of Education election results from the November 8, 2011 Consolidated Elections have been obtained from the Registrar-Recorder/County Clerk, County of Los Angeles. Attached are the Official Canvass Certificate and the Official Statement of Votes Cast by precinct.

Los Angeles County
Registrar-Recorder/County Clerk

Certificate of the Canvass of the Election Returns

I, DEAN C. LOGAN, Registrar-Recorder/County Clerk of the County of Los Angeles, of the State of California, DO HEREBY CERTIFY that pursuant to the provisions of Section 15300 et seq. of the California Elections Code, I did canvass the returns of the votes cast for each elective office and/or measure for

Subver City Unified School District

at the Local and Municipal Consolidated Elections held on the 8th day of November 2011.

I FURTHER CERTIFY that the Statement of Votes Cast, to which this certificate is attached, shows the total number of ballots cast in said jurisdiction and the whole number of votes cast for each candidate and/or measure in said jurisdiction in each of the respective precincts therein, and that the totals of the respective columns and the totals as shown for each candidate and/or measure are full, true and correct.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal this 21st day of November, 2011.



Dean Logan

DEAN C. LOGAN
Registrar-Recorder/County Clerk
County of Los Angeles

FINAL OFFICIAL
STATEMENT OF VOTES CAST

CULVER CITY UNIF SCH
GOVERNING BOARD MEMBER

LAURA
CHARDIET

NANCY D
GOLDBERG

GARY
ABRAMS

ROBERT
ZIRGULIS

C SCOTT
ZEIDMAN

CITY/PREC	REGISTRATION	BALLOTS CAST					
CULVER CITY	893	44	24	30	2	2	16
AV/VBM	0	52	23	22	1	1	27
TOTAL	893	96	47	52	3	3	43
CULVER CITY	1212	82	43	51	3	4	40
AV/VBM	0	95	46	52	3	8	44
TOTAL	1212	177	89	103	6	12	84
CULVER CITY	2603	145	78	88	9	9	64
AV/VBM	0	202	98	124	14	22	75
TOTAL	2603	347	176	212	23	31	139
CULVER CITY	2634	279	154	152	2	15	161
AV/VBM	0	282	166	162	8	17	121
TOTAL	2634	561	320	314	10	32	282
CULVER CITY	1663	196	111	117	2	8	107
AV/VBM	0	185	96	95	7	15	96
TOTAL	1663	381	207	212	9	23	203
CULVER CITY	486	44	23	26	3	0	22
AV/VBM	0	63	34	34	1	4	26
TOTAL	486	107	57	60	4	4	48
CULVER CITY	2877	147	77	95	2	5	71
AV/VBM	0	269	121	147	7	21	136
TOTAL	2877	416	198	242	9	26	207
CULVER CITY	1380	77	58	22	2	6	45
AV/VBM	0	90	50	35	5	7	45
TOTAL	1380	167	108	57	7	13	90
CULVER CITY	1742	218	109	123	12	16	128
AV/VBM	0	217	93	136	6	20	106
TOTAL	1742	435	202	259	18	36	234
CULVER CITY	2876	253	124	148	3	13	158
AV/VBM	0	359	151	220	8	23	182
TOTAL	2876	612	275	368	11	36	340
CULVER CITY	2730	279	155	169	5	16	148
AV/VBM	0	346	161	226	10	21	172
TOTAL	2730	625	316	395	15	37	320
CULVER CITY	1663	84	43	57	0	9	37
AV/VBM	0	125	57	63	5	13	55
TOTAL	1663	209	100	120	5	22	92
CULVER CITY	1858	76	50	39	4	8	30
AV/VBM	0	93	41	55	5	7	38
TOTAL	1858	169	91	94	9	15	68

CULVER CITY UNIF SCH
GOVERNING BOARD MEMBER

Laura
Chardiet

Nancy D
Goldberg

Gary
Abrams

Robert
Zirgulis

C Scott
Zeidman

FINAL OFFICIAL
STATEMENT OF VOTES CAST

CITY/PREC	REGISTRATION	BALLOTS CAST			
PRECINCT TOTAL VOTE	24617	1924	1049	1117	49
VBM TOTAL VOTE	0	2378	1137	1371	80
VBM BY GROUP TOTAL	0	2	2	1	0
GRAND TOTAL VOTE	24617	4304	2188	2489	129
				111	1027
				184	1123
				0	1
				295	2151

CITY/PREC	REGISTRATION	BALLOTS CAST	CULVER CITY UNIF SCH GOVERNING BOARD MEMBER				
			LAURA CHARDIET	NANCY D GOLDBERG	GARY ABRAMS	ROBERT ZIRGULIS	
COUNTYWIDE	24617	1924	1049	1117	49	111	1027
COUNTYWIDE VOTE BY MAIL	0	2380	1139	1372	80	184	1124
TOTAL	24617	4304	2188	2489	129	295	2151
CITY OF CULVER CITY	24617	1924	1049	1117	49	111	1027
CITY OF CULVER CITY VOTE BY MAIL	0	2380	1139	1372	80	184	1124
TOTAL	24617	4304	2188	2489	129	295	2151
LOS ANGELES COMMUNITY COLLEGE	24617	1924	1049	1117	49	111	1027
LOS ANGELES COMMUNITY COLLEGE VOTE BY MAIL	0	2380	1139	1372	80	184	1124
TOTAL	24617	4304	2188	2489	129	295	2151
CULVER CITY UNIFIED SCHOOL	24617	1924	1049	1117	49	111	1027
CULVER CITY UNIFIED SCHOOL VOTE BY MAIL	0	2380	1139	1372	80	184	1124
TOTAL	24617	4304	2188	2489	129	295	2151

FINAL OFFICIAL STATEMENT OF VOTES CAST

BOARD REPORT

01/24/12

14.1a

14.1a Fourth Reading and Approval of Revised Board Bylaw 9323, Meetings and Notices

It is recommended practice that the Board of Education review Board Policies and Administrative Regulations on a regular basis. District Administration recommends the revision of Board Bylaw 9323, Meetings and Notices to reflect new language as recommended by the California School Boards Association and District council.

RECOMMENDED MOTION: That the Governing Board of Culver City Unified School District approves the Revised Board Bylaw 9323, Meetings and Notices as presented.

Moved by:

Seconded by:

Vote:

MEETING CONDUCT

BB 9323

I. Meeting Procedures

All Governing Board meetings shall begin on time and shall be guided by an agenda prepared in accordance with Board bylaws-Bylaws and posted and distributed in accordance with the Ralph M. Brown Act (open meeting requirements) and other applicable laws.

(cf. 9322 – Agenda/Meeting Materials)

- A. The Board president shall ~~conduct Board~~ be responsible for conducting the Board's meetings in accordance with ~~Board bylaws~~ the Board's Bylaws and procedures ~~that enable~~ for the purpose of enabling the Board to efficiently consider ~~issues~~ matters on the agenda and carry out the will of the ~~majority~~ Board.

(cf. 9121 – President)

- B. The Board ~~believe~~ believes that late night meetings deter public participation, can affect the Board's decision-making ability, and can be a burden to staff. Regular Board meetings shall be adjourned at 10:30 p.m. unless extended to a specific time determined by a majority of the Board present at the meeting. The meeting shall be extended no more than once and subsequently may be adjourned to a later date.

(cf. 9320 – Meetings and Notices)

II. Quorum and Abstentions

The Board shall act by majority vote of all of the membership constituting the Board, or as otherwise required by law, or permitted by the Board's Bylaws with respect to purely procedural matters.

(cf. 9323.2 – Actions by the Board)

The Board believes that when no conflict of interest requires abstention, its members have a duty to vote on issues before them. When a member abstains, his/her abstention shall not be counted for purposes of determining whether a majority of the membership of the Board has taken action. (Recommendation - this rule, while lawful, is inconsistent with case law in California, and other states, which generally provide that in the event of a tie vote, an abstention counts with the affirmative of the proposition. The cases say that if an elected official wants to prevent a matter from passing, he or she must do so by voting "no." This policy is sound and encourages responsible governance. Whether to retain or change the current language is a matter for the Board's discretion.)

III. Public Participation

Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the agenda or within the Board's subject matter jurisdiction. So as not to inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting.

A. In order to conduct district business in an orderly and efficient manner, the Board requires that public presentations to the Board comply with the following procedures:

1. ~~1-~~The Board shall give members of the public an opportunity to address the Board **on any item of interest to the public that is within the subject matter jurisdiction of the Board,** ~~either before or during the Board's consideration of each the item of business to be discussed at regular or special meetings. (Education Code 35145.5, Government Code 54954.3).~~

2. Members of the public who wish to address an item or items appearing on the Board's agenda for action will generally be permitted to address the Board at the time the agenda item is before the Board for consideration, subject to the time limitations set forth in this Bylaw. With respect to items agendized for discussion purposes only, the Board President shall determine the appropriate time to hear from members of the public.

a. An item agendized for action, is before the Board for consideration when there has been a motion and a second for the approval of the item. *(NB: This proposal assumes that before the Board begins the consideration of an agenda item, there is a motion and a second before discussion or deliberations begins. Not all boards proceed in this rather formal manner, but sometimes it is important to provide in a formal and predictable manner.)*

b. The Board President may determine at what point in the Board's deliberations with respect to an item agendized for action members of the public will be heard by the Board.

c. Members of the public, who have requested to be heard on an agenda item, must be allowed to address the Board before any vote relating to the item is taken, including any

motions that would delay the Board's consideration of the item.

d. Before an item appearing on the agenda may be disposed of for lack of a motion, or for lack of a second, members of the public who have requested to be heard on the item will be provided with the opportunity to address the Board on the item.

e. If the item has been removed from the agenda at the request of the Superintendent, or designee, but it is anticipated that the item will be returned to the agenda at a later date, the Board President may request that members of the public hold their comments until the item is returned for consideration at a subsequent meeting.

3. If a member of the public desires to be heard on one item appearing on the agenda, he or she will be allowed up to three minutes to address that item. This time may be extended in increments of thirty seconds by the Board President, absent objection by any other member of the Board. If the extension of time is objected to, then the matter shall be immediately submitted to a vote by the raising of hands. If less than all members of the Board are present at the meeting, a simple majority of the quorum is sufficient to authorize the extension of a speaker's time. If the extension of time is not approved by a majority of Board members present, then the three minute limitation specified above shall apply.

4. The Board President may determine that in order to efficiently handle matters on the Board's agenda, members of the public who desire to be heard on an item or items appearing on the agenda, may be required to make their comments near the beginning of the public agenda portion of the meeting, absent objection by any other Board member. If there is an objection, the Board will immediately vote by hand to determine whether to change the point in the agenda at which members of the public will be heard with respect to agenda items. If less than all members of the Board are present at the meeting, a simple majority of the quorum is sufficient to determine whether the point in the agenda at which members of the public will be heard may be changed as proposed by the Board President. (Education Code 35145.5, Government Code 54954.3)

5. If a member of the public desires to be heard on more than one item appearing on the agenda, he or she will be allowed up to a

total of ten minutes to address all desired agenda items at the time they are before the Board for action or discussion, with a maximum of up to three minutes per agenda item. As set forth below, this time may be shortened. Either the Board's parliamentarian or the Secretary to the Board shall be responsible for tracking the amount of time remaining for any given speaker

- a. The total amount of time that will be allocated for public speakers on any one agenda item will be up to twenty minutes. As set forth below, this time may be shortened, or extended. Either the Board's parliamentarian or the Secretary to the Board shall be responsible for tracking the total amount of time remaining on any agenda item, and subsequent speakers may have their time shortened as a result of the expiration of amount of time allocated for speakers to address the agenda item.
- b. With respect to public speakers addressing multiple agenda items, the time allocated to a speaker on any item may be extended in increments of thirty seconds by the Board President, absent objection by any other member of the Board. If the extension of time is objected to, then the question of whether to extend the speaker's time shall be immediately submitted to a vote by the raising of hands. If less than all members of the Board are present at the meeting, a simple majority of the quorum is sufficient to authorize the extension of a speaker's time. If the Board does not approve the extension of time, the three minute and ten minute limitations shall apply.
- c. If the number of requests by members of the public to address multiple agenda items is determined by the Board President to be sufficiently large that the Board may not be able to address all items on the agenda within the time limits established for Board meetings in this Bylaw, the total time allocated to individual speakers seeking to address multiple agenda items, as set forth above, may be shortened by the Board President, absent objection by any other member of the Board.
- d. If any member of the Board objects to either the shortening of the total amount of time allocated per speaker, or to the specific amount of time allocated to the agenda item, then

the matter shall be immediately submitted to a vote by the raising of hands. If less than all members of the Board are present at the

meeting, a simple majority of the quorum is sufficient to authorize the shortening of the total time allocated to each speaker as proposed by the Board President, or to establish specific time limits per speaker or per agenda item as proposed by the Board President.

B. Public Speakers Addressing the Board on Issues Not on the Agenda

1. Members of the public may address the Board with respect to matters not appearing on the agenda, so long as the matter is within the subject matter jurisdiction of the Board. The Board shall take no action or discussion on any item not appearing on the posted agenda, except as authorized by law. (Education Code 35145.5, Government Code 54954.2)
2. Without taking action, Board members or district staff members may briefly respond to statements made or questions posed by the public about items not appearing on the agenda. Additionally, on their own initiative or in response to questions posed by the public, a Board or staff member may ask a question for clarification, make a brief announcement, or make a brief report on his/her own activities. Furthermore, the Board or a Board member may provide a reference to staff or other resources for factual information, ask staff to report back to the Board at a subsequent meeting concerning any matter, or take action directing staff to place a matter of business on a future agenda. (Government Code 54954.2)
3. If a member of the public desires to be heard on a matter not appearing on the agenda, he or she will be allowed up to three minutes to address the Board. This time may be extended in increments of thirty seconds by the Board President, absent objection by any other member of the Board. If the extension of time is objected to, then the matter shall be immediately submitted to a vote by the raising of hands. If less than all members of the Board are present at the meeting, a simple majority of the quorum is sufficient to authorize the extension of a speaker's time. If a majority of members present do not vote to extend the speaker's time, the three minute limitation shall apply.
4. The total amount of time that will be allocated for public speakers to address matters not appearing on the agenda, but that are within the Board's subject matter jurisdiction, will be a maximum of twenty minutes. As set forth above with respect to speakers addressing agenda topics, this time may be shortened, or extended in the same manner provided above for public speakers addressing agenda items. Either the Board's parliamentarian or the Secretary

to the Board shall be responsible for tracking the total amount of time remaining for non-agenda speakers, and subsequent speakers may have their time shortened as a result of the expiration of amount of time allocated for speakers to address non-agenda items.

5. The Board's agenda will provide a time for members of the public who have not addressed the Board on non-agenda items within the last sixty days to address the Board at a time near the beginning of the Board meeting's public session. Members of the public who have addressed the Board on non-agenda items, shall address the Board following the Board Business portion of the agenda, subject to the time limitations and procedures specified above.

C. Members of the public who wish to address the Board will address the Board from the podium, unless other arrangements have been made in advance of the meeting through the Superintendent's office. Members of the public who address the Board without being recognized to do so by the President are out of order.

D. When a member of the public's time to speak has expired, and not been extended, he or she shall leave the podium immediately.

E. Members of the public who continue to speak after their time to do so has expired, or without having been recognized by the Board President are out of order.

1. If a member of the public either refuses to leave the podium or persists in engaging in conduct (as opposed to the content of their speech) which is disruptive of the Board's meeting, the Board President shall warn the member of the public that he or she is out of order and disrupting the meeting.

2. If, after warning the disruptive member or members of the public, the Board President may take such action as may be necessary to restore order to the meeting. In such event, the Board President may call for a voice vote to immediately call a recess of the meeting. If after returning from the recess, the disruption persists, the Board President may take such further action as he or she deems necessary to restore order to the meeting. Individuals whose conduct willfully disrupts a meeting of the Board are subject to arrest and removal pursuant to Penal Code Section 403 and Education Code Section 32210.

3. As may be appropriate, the Board President may, after warning disruptive members of the public in attendance at the meeting, ask for a voice vote of the Board directing that the meeting room be cleared pursuant to Government Code Section 54957.9.

- a. In this event, members of the media not participating in the disturbance shall be allowed to remain, and individuals not participating in such disturbances may be allowed to remain at the discretion of the Board. When the room is ordered cleared due to a disturbance, further Board proceedings shall concern only matters appearing on the agenda. (Government Code 54957.9)
- b. The Board may permit members of the public present who did not participate in the disruption to return to the meeting, after the room has been cleared.

~~a. Consent agenda items are considered routine, requiring no discussion and are normally all approved at one time by the Board. However, a Board member or a member of the audience may have a question concerning a particular item and may request that it be withdrawn from the consent list.~~

~~b. Action items are usually submitted to the board with a specific recommendation for action from the Superintendent. Normal Board procedure on action items includes: 1) receiving additional background information or analysis from the administration on the item proposed for action; 2) receiving comments from members of the audience so that the Board may receive information and reaction from the public. (Presentations by the public shall be limited to three minutes per person and twenty minutes per agenda item unless the Governing Board, by majority vote, agrees to extend the time.); 3) introducing a motion on the item by a Board member; 4) members of the Board introducing a discussion, asking questions of the Superintendent and/or other resource people; and 5) taking action on the item in question.~~

~~e. Information items are generally included on the agenda for two reasons:~~

- ~~1. To solicit reactions from the Board and public on matters which may be presented to the Board for action at a later date; and~~
- ~~2. To provide presentations and information on a wide range of matters of interest to the Board of Education and public, but require no action.~~

~~Note: (Presentation by the public shall be limited to three minutes per person and twenty minutes per agenda item unless the Governing Board, by majority vote, agrees to extend the time.)~~

2. ~~At a time so designated on the agenda **at a regular meeting**, members of the public may bring before the Board **matters that are not listed on the agenda**, at a regular meeting, matters that are not listed on the agenda. The Board may refer such a matter to the Superintendent or designee or take it under advisement, but shall not take action at that time except as allowed by law. The matter may be placed on the agenda of a subsequent meeting for action or discussion by the Board. Those wishing to speak should complete a speaker's card and submit it to the Board president. Three minutes will be allotted members of the audience, for a total of twenty minutes during this portion of the agenda. Board members will be allotted fifteen minutes during this portion of the agenda. **shall take no action or discussion on any item not appearing on the posted agenda, except as authorized by law.** (Education Code 35145.5, Government Code 54954.2)~~

IV. **The Board shall take no action or discussion on any item not appearing on the posted agenda, except as authorized by law. (Education Code 35145.5, Government Code 54954.2)**

(cf. 9323.2 Actions by the Board)

3. ~~Without taking action, Board members or district staff members may briefly respond to statements made or questions posed by the public about items not appearing on the agenda. Additionally, on their own initiative or in response to questions posed by the public, a Board or staff member may ask a question for clarification, make a brief announcement, or make a brief report on his/her own activities. Furthermore, the Board or a Board member may provide a reference to staff or other resources for factual information, ask staff to report back to the Board at a subsequent meeting concerning any matter, or take action directing staff to place a matter of business on a future agenda. (Government Code 54954.2)~~

A. Without taking action, Board members or district staff members may briefly respond to statements made or questions posed by the public about items not appearing on the agenda. Additionally, on their own initiative or in response to questions posed by the public, a Board or staff member may ask a question for clarification, make a brief announcement, or make a brief report on his/her own activities. Furthermore, the Board or a Board member may provide a reference to staff or other resources for factual information, ask staff to report back to the Board at a subsequent meeting concerning any matter, or take action directing staff to place a matter of business on a future agenda. (Government Code 54954.2)

B. 4. The Board need not allow the public to speak on any item that has already been considered by a committee composed exclusively of Board members at a public meeting where the public had the opportunity to address the committee on that item. However, if the Board determines that the item has been substantially changed since the committee heard the item, the Board shall provide an opportunity for the public to speak. (Government Code 54954.3)

~~5.~~ A person wishing to be heard by the Board shall first be recognized by the president and shall then proceed to comment as briefly as the subject permits. Individual speakers will shall be allowed up to three minutes to address the Board on each agenda or nonagenda item. The Board shall limit the total time for public input on an agenda each item to 20 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.

~~5.6.~~ The Board president may rule on the appropriateness of a topic. If a the topic would be more suitably addressed at a later time, the president may indicate the time and place when it should be presented.

C. The Board shall not prohibit public criticism of its policies, procedures, programs, services, acts or omissions. **(Government Code 54954.3)** ~~In addition, the Board may not prohibit public criticism of district employees~~ No oral presentation shall include charges or complaints against any employee of the Board, including the Superintendent, regardless of whether or not the employee is identified in any way. All charges or complaints against employees must comply with Board policy and regulations regarding employee notification and closed sessions of the Board. (Government Code 54954.2)

D. Whenever a member of the public ~~initiates~~ makes specific complaints or charges against an employee while addressing the Board, the Board president shall inform the complainant that in order to protect the employee's right to adequate notice before a hearing of such complaints and charges, and also to preserve the ability of the Board to legally consider the complaints or charges in any subsequent evaluation of the employee, it is the ~~policy~~ preference of the Board to hear such complaints or charges in Closed Session unless otherwise requested by the employee pursuant to Government Code 54957. The Board president shall also encourage the complainant to file a complaint using the appropriate district complaint procedure. However, the presentation of such complaints or charges to the Board by a recognized speaker shall not alone be grounds for declaring the speaker out of order. All speakers are subject to the requirements and conditions of this Bylaw.

(cf. 1312.1 – Complaints Concerning District Employees)
(cf. 9321 – Closed Session Purposes and Agendas)

~~6.7.~~ The Board president shall not permit any disturbance or willful interruption of Board meetings. Persistent disruption by an individual or group shall be grounds for the chair ~~president~~ to terminate the privilege of addressing the Board. The Board may remove disruptive individuals and order the room cleared if necessary; In this case, members of the media not participating in the disturbance shall be allowed to remain, and individuals not participating in

~~such disturbances may be allowed to remain at the discretion of the Board. When the room is ordered cleared due to a disturbance,~~ further Board proceedings shall concern only matters appearing on the agenda. (Government Code 54957.9)

~~(cf. 9324 - Minutes and Recordings)~~

IV. Recording by the Public

The Superintendent or designee shall designate locations from which members of the public may broadcast, photograph or tape record open meetings without causing a distraction.

(cf. 9324 – Board Minutes and Recordings)

If the Board finds that noise, illumination or obstruction of view related to these activities would persistently disrupt the proceedings, these activities shall be discontinued or restricted as determined by the Board. (Government Code 54953.5, 54953.6)

LEGAL REFERENCE:

Legal Reference:

Education Code

- 5095 Powers of remaining board members and new appointees
- 32210 Willful disturbance of public school or meeting a misdemeanor
- 35010 Prescription and enforcement of rules
- 35145.5 Agenda; public participation; regulations
- 35163 Official actions, minutes and journal
- 35164 Vote requirements
- 35165 Effect of vacancies upon majority and unanimous votes by seven member board

Government Code

- 54953.5 Audio or video tape recording of proceedings
- 54953.6 Broadcasting of proceedings
- 54954.2 Agenda; posting; action on other matters
- 54954.3 Opportunity for public to address legislative body; regulations
- 54957 Closed sessions**
- 54957.9 Disorderly conduct of general public during meeting; clearing of room

Penal Code

PENAL CODE

- 403 Disruption of assembly or meeting**

COURT DECISIONS

McMahon v. Albany Unified School District, (2002) 104 Cal.App.4th 1275

Rubin v. City of Burbank, (2002) 101 Cal.App. 4th 1194

Baca v. Moreno Valley Unified School District, (1996) 936 F.Supp. 719

ATTORNEY GENERAL OPINIONS

- 76 Ops. Cal. Atty. Gen. 281 (1993)
- 66 Ops. Cal. Atty. Gen. 336, 337 (1983)
- 63 Ops. Cal. Atty. Gen. 215 (1980)
- 61 Ops. Cal. Atty. Gen. 243, 253, (1978)
- 59 Ops. Cal. Atty. Gen. 532 (1976)
- 55. Ops. Cal. Atty. Gen. 532 (1976)**

Management Resources:
MANAGEMENT RESOURCES:

CSBA PUBLICATIONS

The Brown Act: School Boards and Open Meeting Laws, rev. 2005
Board Presidents' Handbook, rev. 2002
Maximizing School Board Governance: Boardsmanship

ATTORNEY GENERAL PUBLICATIONS

The Brown Act: Open Meetings for Legislative Bodies, 2003

WEB SITES

CSBA: <http://www.csba.org>
California Attorney General's Office: <http://www.caag.state.ca.us>

Bylaw
Adopted: July 29, 1997

Revised: January 23, 2007

Culver City Unified School District
Culver City, California

BOARD REPORT

**1/24/12
14.2a**

14.2a Approval is Recommended for the Stipulated Expulsion of Pupil Services Case #05-11-12

Under AR 5144.1(s) a student may have an alternative to an expulsion hearing. A stipulated expulsion is a proposed recommendation to expel presented to the Board of Education that bypasses the hearing process based on agreement of the district and parent/guardian.

All of the following must occur for a stipulated expulsion to be considered:

- a) the facts leading to the recommendation to expel are not disputed, and
- b) the principal and Superintendent's designee believe it is in the best interest of the student, and
- c) parent/guardian and principal agree that it is unnecessary to convene an administrative hearing panel to make a recommendation to the Board to expel, and
- d) the parent/guardian voluntarily agrees to a proposed expulsion order that will be presented to the Board of Education for action.

District Administration recommends that Case #05-11-12, a 10th grade student at Culver City High School, be expelled from the Culver City Unified School District and be referred to a Community Day School. The student will be expelled under the terms and conditions of a stipulated expulsion that will remain in effect through June 2012.

RECOMMENDED MOTION: That the Board approve the stipulated expulsion of Case # 05-11-12 through June 2012 and that the student be referred to a Community Day School.

Moved by:

Seconded by:

Vote:

BOARD REPORT

1/24/12

14.2b

14.2b Second Reading and Approval of Revised Administrative Regulation 6154, Instruction – Homework/Makeup Work

It is recommended practice that the Board of Education regularly review Board Policies/Administrative Regulations that are significant to the operation of the district. A revised Administrative Regulation on Instruction – Homework/Makeup Work is being presented for a second reading and approval.

RECOMMENDED MOTION: That the Board approve the Revised Administrative Regulation 6154, Instruction – Homework/Makeup Work.

Moved by:

Seconded by:

Vote:

HOMEWORK/MAKEUP WORK

Guidelines for Assigning Homework

Homework shall be an integral part of the planned educational program for the class. It should be related to the student's program and should assist the student in making progress toward ~~reaching the program goals~~ **mastery of subject matter.**

Home assignments should be limited to work which can be completed in a reasonable length of time considering the age and ability level of the student. If a student ~~is in the Resource Specialist Program~~ **has an Individualized Education Plan (IEP)**, the regular classroom teacher and the ~~resource specialist~~ **special education** teacher ~~should~~ **will** work together to coordinate the assigned homework so that it is of reasonable length.

It is encouraged that assignments be made for school nights only, such as Monday through Thursday evenings, for the students in grades K-5 and Monday through Friday for students in grades 6-12. Weekend assignments may be appropriate depending on the assignment.

Any textbook may be sent home as part of the homework assignment.

Teachers are encouraged to publish homework assignments for parental viewing utilizing various methods such as syllabus, weekly newsletters and the parent portal on the CCUSD website.

Teacher Responsibilities

The primary purpose of homework is to provide extended practice and it should be structured around content with which students have a high degree of familiarity.

The instructional program should provide time for students to develop the skills necessary to do assigned work independently at school, and at home, **and to learn** ~~the~~ the skills needed to work independently. **These** include:

1. Knowledge of the necessary skills **needed** to do the assigned task **successfully.**
2. Following directions, procedures and rules necessary for completion of **the** task.
~~Avoiding unnecessary distractions~~
3. Beginning an assignment without wasting time.
4. Obtaining the necessary materials to complete a given assignment.

HOMEWORK/MAKEUP WORK (Continued)

5. Choosing an appropriate workplace **free of distractions.**
6. Knowing appropriate sources of help when needed: dictionary, textbook, reference book, peer, teacher, parent/guardian.

Each teacher shall establish a homework policy. Students and their parents shall understand the purpose of homework, the amount of homework that shall be assigned, consequences for not completing homework and the types of parental involvement that are acceptable. Students with an IEP or a 504 plan that outlines modifications for homework assignments shall be followed by a teacher.

Teachers shall review and note completion of assigned homework as appropriate. A pattern of failure to complete assigned work on time shall be reported to parents/guardians as soon as the problem becomes apparent. Continued failure to complete assigned homework shall also be noted on the progress report. ~~Whenever appropriate, s~~Students shall receive timely feedback as to the correctness of the homework. **No more than 15% of a student's grade shall be weighted for completion of homework assignments.**

~~Each year parents/guardians will be notified in writing by the principal regarding the homework policy and the guidelines of time allotment that the teacher(s) will follow.~~

Each year the principal shall work with teachers to develop homework policies based on the child's age and grade level to ensure it is developmentally appropriate, and is based on current research regarding homework.

Summer homework, at the secondary level, may include reading books from an assigned list.

Student Responsibilities

Students should complete all assignments, communicate with the teacher if work appears too easy or too hard, and return the completed assigned work to school at the designated time.

Parent/Guardian Responsibilities

Parents/guardians should **help set up a consistent organized place for homework to be done, provide a quiet place for students to work, provide** adequate time to do the work, **and** take an active interest in the homework ~~and provide the necessary help (flash cards, practice tests, etc.)~~ **by encouraging, motivating, and prompting as needed.**

HOMEWORK/MAKEUP WORK (Continued)

Guidelines for Time Allotments for Homework

Specific minimums or maximums are difficult to establish since the amount of relevant homework may vary from week to week. Likewise, the time required to complete a specific class assignment will vary according to the ability of the student, the individual's study habits, etc.

In spite of these variables, some guidelines are appropriate. The following is considered to be a reasonable expectation for the average student with an average load.

<u>Grade</u>	<u>Minutes/Night</u>	<u>Hours/ Week</u>
K	15	1.00
1	15-20	1.33 <u>1.20</u>
2	<u>20-30</u> 15-20	1.33 <u>2.00</u>
3	30- <u>40</u>	2.00 <u>2.40</u>
4	60	4.00
5	<u>60-70</u>	4.00 <u>4.40</u>
6	<u>60-90</u>	4.00 <u>5-7.5</u>
7	60-96 <u>-90</u>	5-8 <u>5-7.5</u>
8	60-96 <u>-90</u>	5-8 <u>5-7.5</u>
9	<u>90-120</u> 96-180	8-15 <u>8-10</u>
10	<u>90-120</u> 96-180	8-15 <u>8-10</u>
11	<u>90-120</u> 96-180	8-15 <u>8-10</u>
<u>12</u>	<u>90-120</u>	<u>8-10</u>

In addition, students may be assigned a set number of minutes of required reading outside the instructional day. Teachers strongly encourage and assign nightly reading based on the research that has shown a strong correlation between the amount of reading children do outside the school day and their ability to effectively comprehend what they are reading. Outside reading also results in a significant increase in students' vocabulary skills. Homework minutes for students participating in Honors/AP classes shall be higher than the average times listed above. Their required minutes may extend to an average of 180 minutes per night at the high school level.

School-Site Homework Plan

The principal and staff at each school shall develop and regularly review a school-site homework plan which includes guidelines for the assignment of homework and describes the responsibilities of students, staff and parents/guardians. The plan shall identify all of the following:

HOMEWORK/MAKEUP WORK (Continued)

1. For each grade level, the amount of time that students shall be expected to spend on homework, following district guidelines based on grade levels as listed under "Guidelines for Time Allotments for Homework."
2. For each grade level, the extent to which homework assignments shall involve participation by parents/guardians.
3. The means by which parents/guardians shall be informed about:
 - a. Homework expectations.
 - b. How homework relates to the student's grades.
 - c. How best to help their children.
4. Techniques that shall be taught to help students allocate their time wisely, meet their deadlines and develop good personal study habits.
5. The access that students shall have to obtain resources available to assist students with completion of homework.
6. The means by which teachers shall coordinate assignments so that students do not receive an overload of homework one day and very little the next.

Makeup Work

The Superintendent or designee shall notify parents/guardians that no student may have his/her grade reduced or lose academic credit for any excused absence when missed assignments and tests are satisfactorily completed within a reasonable period of time. Such notification shall include the full text of Education Code 48205. (Education Code 48980)

(cf. 5121 – Grades/Evaluation of Student Achievement)
(cf. 5145.6 – Parental Notifications)

The teacher of any class from which a student is suspended may require the student to complete any assignments and tests missed during the suspension. (Education Code 48913)

(cf. 5144.1 – Suspension and Expulsion/Due Process)

Regulation

Reviewed: June 16, 1998

Regulation

Reviewed: October 11, 2011 and January 24, 2012

CULVER CITY UNIFIED SCHOOL DISTRICT
Culver City, California

BOARD REPORT

1/24/12

14.3a

14.3a Increase in Mileage Reimbursement Amount for School Business Travel

The Internal Revenue Service (IRS) announced on December 9, 2011 that the standard mileage reimbursement rate for 2012 will be 55.5 cents per mile. Culver City Unified School District currently reimburses its employees for mileage at the rate of 51 cents per mile. This rate has been in effect since February 1, 2011.

RECOMMENDED MOTION: That the Board of Education for Culver City Unified School District approve a rate increase for mileage reimbursement to 55.5 cents per mile effective February 1, 2012.

Moved by:

Seconded by:

Vote:

BOARD REPORT

1/24/12

14.3b

14.3b Authorization to Transfer Funds from the General Fund into the Deferred Maintenance, Adult School and Redevelopment Funds

The Board of Education previously appropriated \$242,000 in the General Fund as an outgoing transfer to the Deferred Maintenance Fund, \$1,318,944 was appropriated as an outgoing transfer to the Adult School Fund, and \$1,300,000 was appropriated as an outgoing transfer from the Special Reserve Fund for Capital Outlay Projects to the General Fund.

These interfund transfers authorize the actual cash amount of \$2,860,944 to be transferred as described above.

Recommended Motion: That the Board of Education approve the transfer of funds into the General, Deferred Maintenance, and Adult Education Funds for the 2011-2012 Fiscal Year as outlined above.

Moved by:

Seconded by:

Vote:

BOARD REPORT

15.1 Recommendations for the Board Regarding Capital Improvement Projects

Board members will discuss recommendations received by ACE Community members and the Superintendent regarding capital improvement projects. Board members will provide the Superintendent with direction on how they would like to proceed with future capital projects.

RECOMMENDATIONS TO THE BOARD OF EDUCATION
CAPITAL PROJECTS
January 24, 2012

1. The Board of Education will prioritize current and future capital projects based on criteria such as, but not limited to, ADA compliance, health and safety, educational goals, use of venue by students, staff, and community, ongoing and potential revenue source.
2. The Board of Education and the Superintendent will post an application and establish a temporary Capital Projects Advisory Committee that will consist of experts from the community with expertise in areas such as architecture, contracting, electrical engineering, project development, sound and lighting, sports/fields, solar, design, etc. A community liaison representing the community will also serve on this committee. This committee will meet with the respective architect, project manager and consultants for each project on a regular basis and the committee will make reports, quarterly and/or as needed, to the Board of Education.
3. Prior to releasing a Request for Qualifications (RFQ), a draft will be made available to the community 7-10 days in advance of submission for review and comment. A Request for Qualifications (RFQ) for an architect will be issued for future capital projects. An RFQ will be issued for the Robert Frost Auditorium. RFQs will be reviewed by CCUSD staff and the Board of Education. The architect that has the best qualifications for each capital project, has experience working on school district capital projects, and has had experience working with the Division of the State Architect (DSA) will be selected by the Board of Education as agendized at a Board of Education meeting.
4. CCUSD staff, in consultation with the architect and project manager for each capital project, will recommend expert consultant(s), as needed, to the Board of Education. The consultant(s) will make recommendations regarding the capital project(s) which will be agendized and available to the public before a Board meeting.
5. Once an initial plan is in place, a meeting will be held with staff, students and community members who will be asked for further input before a plan is finalized.
6. As each project proceeds, meetings with the architect, project manager and/or consultant(s) will be held with interested parties to update them and to receive input.

7. The Board of Education will agendize budget proposals regarding capital projects.
8. As the project(s) proceed, the Board of Education will revisit and agendize the budget(s) for each capital project to determine if monies should be re-allocated.
9. The project manager will regularly post information to the community regarding the capital project(s), including line item budget information, timelines and reports to the Board on the CCUSD website. All other pertinent information will be provided through the media, PTA/Booster Clubs, schools newsletters, Culver Currents, etc.
10. The public is invited to comment on all agendized Board of Education items.

BOARD REPORT

15.2 Board Goals and Objectives Update

At the request of Board member Patricia G. Siever, the Superintendent will provide an update on the implementation of the Board's 2011-2012 goals and objectives.

CCUSD Board of Trustees' Annual Goals & Objectives 2011-2012

A. BUDGET AND RESOURCE DEVELOPMENT

Explore, strengthen and utilize all potential revenue streams: (i.e. the Athletic Complex; Robert Frost Auditorium; the Natatorium, etc.).

Coordinate District-wide expertise in the writing, acquisition and implementation of Federal, State and private grants.

(Ongoing)

Monitor and adjust budget priorities to maintain fiscal stability in response to the ongoing severe State/Federal education funding cuts.

B. STUDENTS AND STUDENT SUCCESS

Utilize information provided by administrative staff regarding student achievement data and the gap in achievement between various student populations to determine an appropriate course of action for teaching and learning.

Expand options for Career-Technical Education pathways for students in all secondary schools, including the continuation high school and adult school.

C. LEARNING/ACADEMICS

Strengthen the English Language Learner programs using the dynamics of the cohort system (parents, students and teachers), and focus on English Language Learner pedagogies and methodologies.

Provide professional development for faculty and staff such as data analysis, including disaggregating data, Galileo benchmark assessments (K-12), differentiated instruction, small group reading instruction and cognitively guided instruction in math, intervention programs, and the utilization of grade level pacing guides that address standards-based instruction.

D. STAFF / PERSONNEL QUALITY

Acknowledge and recognize, annually, faculty, staff and administrators who have demonstrated their commitment to the welfare of our District and students.

Continue to recruit and retain certificated and classified staff who are committed to the concept that all students can learn.

E. COMMUNITY RELATIONSHIPS/PARTNERSHIPS

Parent Involvement

Invite the parents to a "Meet the Board Day/Evening" where parents would have the opportunity to meet the Board on a congenial and informal basis.

Community Relationships/Partnerships

Continue to strengthen the Board's relationship with the City Council which will allow both bodies to work collaboratively on shared/mutual interests.

Explore and continue to build relationships with Culver City Businesses and the Art Community, to create innovative programs and opportunities (i.e. internships, apprenticeships, etc.) for students who want to pursue vocational/workforce training.

F. SYSTEM (INSTITUTIONAL) EFFECTIVENESS

The Board's Annual Goals and Objectives go into effect (operative) at the beginning of each fiscal year, in July.

Board Goals and Objectives Timeline

April: Board approves the draft of its Annual Board Goals and Objectives for the next (subsequent) fiscal year

May: Board approves its Annual Goals and Objectives for the next (subsequent) fiscal year

June: Board report regarding the progress of the Board's current year's Goals and Objectives

July: The Board's Annual Goals and Objective for the new fiscal year are operative.